

Batangas State University Annual Procurement Plan for FY 2024
CENTRAL ADMINISTRATION
Fund Source: PROGRAM OF RECEIPTS AND EXPENDITURES (PRE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
COMPETITIVE BIDDING:													
INFRASTRUCTURE PROJECTS													
5060404099	Establishment of Storage Facility for Property and Supply Office in Batangas State University (Additional Budget)	Property and Supply Office	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,500,000.00	0.00	3,500,000.00	This project covers the establishment of a storage facility for the Property and Supply Office at Batangas State University, ensuring proper safekeeping and management of institutional assets and resources
SUBTOTAL:										3,500,000.00	0.00	3,500,000.00	
PROCUREMENT OF GOODS													
5020321003	Procurement of Semi-Expandable ICT Equipment	ICT Services	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	991,255.00	991,255.00	0.00	The project is consist of semi-expandable ICT Equipments to be used by various offices; May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5021503000	Insurance Expenses (Student Personal Insurance)	RGO	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,766,760.00	1,766,760.00	0.00	Intended for students personal insurance.
5.0299E+10	Printing and Publication Expenses	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,434,164.78	1,434,164.78	0.00	Intended for the printing and publication expenses; May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5060405003	Procurement of Information & Communication Technology Equipment	ICT Services	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	663,500.00	0.00	663,500.00	May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5021404006	Supply and Installation of Smoke Control System for Five Storey Jose Rizal Building	General Services Office	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,100,000.00	0.00	3,100,000.00	This project involves the supply and installation of a smoke control system for the five-story Jose Rizal Building, enhancing fire safety measures and ensuring a secure environment for occupants
SUBTOTAL:										7,955,679.78	4,192,179.78	3,763,500.00	
NP-53.9 - SMALL VALUE PROCUREMENT:													
5020308000	Procurement of Medical, Dental and Laboratory Supplies	Health Services Office	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	80,300.00	80,300.00	0.00	The project is consist of medical, dental and laboratory supplies.
5020501000	Procurement of Postage and Courier Services	Various Offices	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	101,525.00	101,525.00	0.00	Intended in the purchase of the postage or courier of the documents or letters
5020321002	Procurement of Semi-Expandable Office Equipment	Various Offices	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	13,221.80	13,221.80	0.00	The project is consist of semi-expandable office equipment to be used by various offices.
5020321007	Procurement of Semi-Expandable Communications Equipment	Action Center	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	48,000.00	48,000.00	0.00	The project is consist of semi-expandable communications equipment to be used by various offices.
5020321010	Procurement of Semi-Expandable Medical Equipment	Health Services Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	9,300.00	9,300.00	0.00	The project is consist of semi-expandable medical equipment to be used by Health Services Office.

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5020321013	Procurement of Semi-Expandable of Technical and Scientific Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	80,000.00	80,000.00	0.00	The project is consist of semi-expandable technical and scientific equipment.
5020321099	Procurement Of Semi-Expendable Other Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	60,000.00	60,000.00	0.00	The project is consist of semi-expandable other equipment.
5020322001	Procurement of Semi-Expandable - Furniture and Fixture	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	124,600.00	124,600.00	0.00	The project is consist of semi-expandable furniture and fixture to be used by various offices.
5020322002	Procurement of Semi-Expandable Books	Library Services	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	6,000.00	6,000.00	0.00	To support the teaching and learning and to update the collection of books of the University in order to comply with the Commission on Higher Education's (CHED) minimum requirements.
5020401000	Procurement of Drinking Water	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	66,660.00	66,660.00	0.00	Covers costs for water supply, usage, and maintenance essential for operational and sanitation needs
5021103002	Procurement of Consultancy Services	Project Management Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,812,000.00	3,812,000.00	0.00	This project involves the procurement of consultancy services to provide expert advice and technical support for institutional projects, enhancing decision-making, strategic planning, and operational efficiency
5021304001	Repairs & Maintenance - Buildings	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,618,526.41	1,618,526.41	0.00	This project covers the repair and maintenance of buildings to ensure structural integrity, safety, and functionality, supporting a conducive environment for learning, research, and administration
5021304002	Repairs & Maintenance - School Building	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	113,179.00	113,179.00	0.00	Intended for the repair and maintenance of the school buildings; as the need arises
5021304099	Repairs & Maintenance - Other Structure	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	45,000.00	45,000.00	0.00	Intended for the repair and maintenance of other structures; as the need arises
5021304099	Repairs & Maintenance - Machinery	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	17,500.00	17,500.00	0.00	Intended for the repair and maintenance of machineries; as the need arises
5021305002	Repairs & Maintenance - Office Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	104,500.00	104,500.00	0.00	Intended for the repair and maintenance of office equipment for various offices; as the need arises
5021305003	Repairs & Maintenance - ICT Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	27,500.00	27,500.00	0.00	Intended for the repair and maintenance of ICT equipment of various offices; as the need arises
5021305014	Repairs & Maintenance - Technical and Scientific Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	500,000.00	500,000.00	0.00	Intended for the repair and maintenance of technical and scientific equipment; as the need arises
5021305099	Repairs & Maintenance - Other Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	55,015.00	55,015.00	0.00	Intended for the repair and maintenance of other equipment; as the need arises
5029905001	Lease of Buildings & Structures	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,500.00	2,500.00	0.00	This project involves the lease of buildings and structures to support the institution's operational and academic needs, ensuring adequate space for offices, classrooms, and other essential facilities
5029905000	Lease of Motor Vehicles	General Services Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	140,000.00	140,000.00	0.00	This project covers rental expenses for motor vehicles, providing the institution with transportation solutions to support operational needs, staff mobility, and program activities
5021307000	Repairs & Maintenance - Furniture and Fixtures	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	5,000.00	5,000.00	0.00	Intended for the repair and maintenance of furniture and fixtures of various offices; as the need arises

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5029901000	Advertising, Promotionals and Marketing Expense	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,668,416.12	3,668,416.12	0.00	Intended for the advertising, promotional and marketing expenses
5029903000	Representation Expenses	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,815,134.35	2,815,134.35	0.00	Representation expenses consist of tokens, meals and etc.
5029905000	Rent/Lease Expenses	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	100,000.00	100,000.00	0.00	This project covers rent and lease expenses for facilities, equipment, and other essential assets, ensuring the continuous operation and support of institutional programs and services
5029905004	Lease of Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	307,000.00	307,000.00	0.00	This project involves expenses related to the rental of equipment, ensuring the institution has access to necessary tools and machinery for various operational and educational activities without the burden of ownership costs
5029999099	Other Maintenance and Operating Expenses	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	8,145,067.06	8,145,067.06	0.00	May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5060405014	Procurement of Technical and Scientific Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	60,000.00	0.00	60,000.00	Consist of technical and scientific equipment
5060407001	Procurement of Furniture and Fixture	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	229,980.00	0.00	229,980.00	Consist of Furniture and Fixtures to be used by various offices
5020301002	Procurement of Office Supplies	Various Offices	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,539,411.05	2,539,411.05	0.00	Consist of Office supplies to be used by various offices; May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises
5020700000	Extension, PAPS	Extension Services Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	476,290.00	0.00	476,290.00	This project involves the extension of various programs, activities, and projects (PAPS) aimed at fostering community engagement and development, promoting educational outreach, and enhancing the institution's impact in local and regional areas
5020702002	Research Project	Research Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	10,071,657.52	0.00	10,071,657.52	May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises
5020702002	Research Projects Focus on Engineering Smart Cities	Research Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,000,000.00	0.00	2,000,000.00	May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises
5020702002	IRIN Project	Research Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	100,000.00	0.00	100,000.00	May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises
5020702002	Operationalization Fund for Research Centers	Research Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	7,971,657.52	0.00	7,971,657.52	May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises
SUBTOTAL:										45,514,940.83	24,605,355.79	20,909,585.04	
NP-53.5 - AGENCT-TO-AGENCY:													
5020302000	Procurement of Accountable Forms	Accounting Office	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	14,240.00	14,240.00	0.00	Intended for the printing of accountable forms such as Official Receipts and Checks
SUBTOTAL:										14,240.00	14,240.00	0.00	
SHOPPING													
5020307000	Procurement of Drugs and Medicines	Health Services Office	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	205,320.00	205,320.00	0.00	For readily available off-the-shelf goods ordinary /regular equipment to be procured directly from suppliers of known qualifications.

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5020399000	Procurement of Other Supplies and Materials	Various Offices	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	3,346,318.45	3,346,318.45	0.00	Supplies available in PS-DBM shall be procured via Agency to agency procurement via Campuses' Virtual Store Account. Supplies not available in PS-DBM will be procured outside via shopping or small value procurement as applicable.
SUBTOTAL:										3,551,638.45	3,551,638.45	0.00	
DIRECT CONTRACTING													
5020502001	Telephone Expenses - Mobile (Load Cards)	Various Offices	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	120,680.00	120,680.00	0.00	Intended for the telephone (mobile) expenses of Batangas State University Central Administration
5021299001	Procurement of Smart ID	ICT Services	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,811,619.79	3,811,619.79	0.00	This project covers the procurement of Smart IDs to enhance security, identification, and access control within the institution, ensuring efficient authentication for students, faculty, and staff.
5020503000	Procurement of Internet Subscription	ICT Services	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	102,010.48	102,010.48	0.00	This project involves the procurement of internet subscription services to ensure reliable and high-speed connectivity, supporting academic, administrative, and research activities within the institution.
SUBTOTAL:										4,034,310.27	4,034,310.27	0.00	
NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets)													
5029907099	Other Subscription Expenses	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	693,759.43	693,759.43	0.00	Per GPPB Resolution No. 05- 2022, Online Subscriptions are included in Negotiated Procurement under Direct Retail Purchase or Section 53.14 of the Revised IRR of RA No. 9184; Includes Video Conferencing Subscription and other online subscription.
5020102000	Traveling Expenses - Foreign	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	2,061,908.76	2,061,908.76	0.00	Intended for the foreign traveling expenses of officials and staff of various offices.
5029907099	Fuel, Oil & Lubricants Expenses	General Services Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	578,840.67	578,840.67	0.00	This project involves the procurement of fuel, oil, and lubricants to support the operational needs of vehicles and machinery within the institution, ensuring efficient performance and maintenance
SUBTOTAL:										3,334,508.86	3,334,508.86	0.00	
GRAND TOTAL:										67,905,318.19	39,732,233.15	28,173,085.04	


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