


**Batangas State University Indicative Annual Procurement Plan for FY 2025**  
**Campus: ARASOF-Nasugbu**  
**Fund Source: NEP (MDS)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Procurement of Goods</b>													
<b>NP-53.9 - Small Value Procurement:</b>													
	Procurement of Semi-Expendable Office Equipment	Various Offices/Colleges	NO	NP-53.9 - Small Value Procurement	Apr-25	May-25	Jun-25	Jun-25	GoP	45,000.00	45,000.00		
	Procurement of Textbooks and Instructional Materials	Library Services	NO	NP-53.9 - Small Value Procurement	Apr-25	May-25	Jun-25	Jun-25	GoP	100,000.00	100,000.00		
	Procurement of Postage and Courier Services	Various Offices/Colleges	NO	NP-53.9 - Small Value Procurement	Jan-25	Feb-25	Mar-25	Mar-25	GoP	1,600.00	1,600.00		
	Procurement of Insurance	Various Offices/Colleges	NO	NP-53.9 - Small Value Procurement	Jan-25	Feb-25	Mar-25	Mar-25	GoP	150,000.00	150,000.00		
	Procurement of Other Subscription	Various Offices/Colleges	NO	NP-53.9 - Small Value Procurement	Jan-25	Feb-25	Mar-25	Mar-25	GoP	50,000.00	50,000.00		
	Procurement of Rent of Motor Vehicles	Various Offices/Colleges	NO	NP-53.9 - Small Value Procurement	Jan-25	Feb-25	Mar-25	Mar-25	GoP	4,660.00	4,660.00		
	Procurement of Various Representation	Various Offices/Colleges	NO	NP-53.9 - Small Value Procurement	Jan-25	Feb-25	Mar-25	Mar-25	GoP	110,500.00	110,500.00		
<b>Sub-Total for NP-53.9 - Small Value Procurement:</b>										<b>461,760.00</b>	<b>461,760.00</b>		
<b>NP-53.5 Agency-to-Agency:</b>													
	Procurement of Office supplies	Various Offices/Colleges	NO	NP-53.5 Agency-to-Agency	Jan-25	Feb-25	Mar-25	Mar-25	GoP	910,500.00	910,500.00		These are Common Use Supplies and Equipment for stock.  Mode of procurement may resort to SVP or Shopping depending on the availability of stocks in PSDBM.

	Procurement of Other Supplies and Materials	Various Offices/Colleges	NO	NP-53.5 Agency-to-Agency	Jan-25	Feb-25	Mar-25	Mar-25	GoP	510,705.00	510,705.00		These are Common Use Supplies and Equipment for stock.  Mode of procurement may resort to SVP or Shopping depending on the availability of stocks in PSDBM.
	Procurement of Accountable Forms	Cashiering	NO	NP-53.5 Agency-to-Agency	Mar-25	Apr-25	May-25	May-25	GoP	31,000.00	31,000.00		Intended for customized Official Receipts and Checkbooks
<b>Sub-Total for NP-53.5 Agency-to-Agency:</b>										<b>1,452,205.00</b>	<b>1,452,205.00</b>		
<b>NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets:</b>													
	Procurement of Fuel, Oil and Lubricants	Various Offices/Colleges	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan-25	Feb-25	Mar-25	Apr-25	GoP	399,820.00	399,820.00		
<b>Sub-Total for NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets:</b>										<b>399,820.00</b>	<b>399,820.00</b>		
<b>Competitive Bidding</b>													
	Procurement of Security Services	Various Offices/Colleges	NO	Competitive Bidding	Jan-25	Feb-25	Mar-25	Apr-25	GoP	1,082,900.00	1,082,900.00		The prorated amount is calculated based on the actual number of personnel assigned to the campus.
	Procurement of Janitorial Services	Various Offices/Colleges	NO	Competitive Bidding	Jan-25	Feb-25	Mar-25	Apr-25	GoP	726,700.00	726,700.00		The prorated amount is calculated based on the actual number of personnel assigned to the campus.
	Procurement of ISP Renewal	ICT Services	NO	Competitive Bidding	Jan-25	Feb-25	Mar-25	Apr-25	GoP	1,620,000.00	1,620,000.00		
	Procurement of Motor Vehicle	Administration	YES	Competitive Bidding	Sep-24	Oct-24	Nov-24	Dec-24	GoP	4,500,000.00		4,500,000.00	
<b>Sub-Total for Competitive Bidding:</b>										<b>7,929,600.00</b>	<b>3,429,600.00</b>	<b>4,500,000.00</b>	
<b>TOTAL PROCUREMENT OF GOODS:</b>										<b>10,243,385.00</b>	<b>5,743,385.00</b>	<b>4,500,000.00</b>	
<b>GRAND TOTAL:</b>										<b>10,243,385.00</b>	<b>5,743,385.00</b>	<b>4,500,000.00</b>	

Prepared by:

  
MS. MARIJE G. GALVEZO  
BAC Secretary

Certified Correct:

  
DR. FROILAN G. DESTREZA  
BAC Chairperson

Approved by:

  
DR. ENRICO M. DALANGIN  
Chancellor