

Batangas State University Annual Procurement Plan for FY 2024
CENTRAL ADMINISTRATION
Fund Source: PROGRAM OF RECEIPTS AND EXPENDITURES (PRE) changes within 1st semester

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
COMPETITIVE BIDDING:													
INFRASTRUCTURE PROJECTS													
	Establishment of Storage Facility for Property and Supply Office in Batangas State University (Additional Budget)	Central Administration	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,500,000.00		3,500,000.00	
SUBTOTAL:										3,500,000.00	-	3,500,000.00	
PROCUREMENT OF GOODS													
5020321003	Procurement of Semi-Expandable ICT Equipment	Central Administration	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,670,500.00	2,670,500.00		The project is consist of semi-expandable ICT Equipments to be used by various offices; May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5021503000	Insurance Expenses (Student Personal Insurance)	Central Administration	NO	Competitive Bidding	3rd to 4th Quarter	3rd to 4th Quarter	3rd to 4th Quarter	3rd to 4th Quarter	Income	1,766,760.00	1,766,760.00		Intended for students personal insurance.
5060405003	Procurement of Information & Communication Technology Equipment	Central Administration	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,779,000.00		2,779,000.00	May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
SUBTOTAL:										7,216,260.00	4,437,260.00	2,779,000.00	
NP-53.9 - SMALL VALUE PROCUREMENT:													
50299092000	Printing and Publication Expenses	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	4,045,800.00	4,045,800.00		Intended for the printing and publication expenses; May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5020308000	Procurement of Medical, Dental and Laboratory Supplies	Health Services Office	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	89,600.00	89,600.00		The project is consist of medical, dental and laboratory supplies.
5020501000	Procurement of Postage and Courier Services	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	58,645.00	58,645.00		Intended in the purchase of the postage or courier of the documents or letters
5020321002	Procurement of Semi-Expandable Office Equipment	Central Administration	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	126,740.00	126,740.00		The project is consist of semi-expandable office equipment to be used by various offices.
5020321007	Procurement of Semi-Expandable Communications Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	48,000.00	48,000.00		The project is consist of semi-expandable communications equipment to be used by various offices.
5020321010	Procurement of Semi-Expandable Medical Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	7,400.00	7,400.00		The project is consist of semi-expandable medical equipment to be used by Health Services Office.
5020321013	Procurement of Semi-Expandable of Technical and Scientific Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	80,000.00	80,000.00		The project is consist of semi-expandable technical and scientific equipment.

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5020321099	Procurement Of Semi-Expendable Other Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	57,300.00	57,300.00		The project is consist of semi-expandable other equipment.
5020322001	Procurement of Semi-Expandable - Furniture and Fixture	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	377,300.00	377,300.00		The project is consist of semi-expandable furniture and fixture to be used by various offices.
5020322002	Procurement of Semi-Expandable Books	Library Services	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	6,000.00	6,000.00		To support the teaching and learning and to update the collection of books of the University in order to comply with the Commission on Higher Education's (CHED) minimum requirements.
5021103002	Procurement of Consultancy Services	Project Management Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	4,115,000.00	4,115,000.00		
5029901000	Advertising, Promotionals and Marketing Expense	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,854,000.00	3,854,000.00		Intended for the advertising, promotional and marketing expenses
5029903000	Representation Expenses	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,600,733.00	2,600,733.00		Representation expenses consist of tokens, meals and etc.
5029905000	Rent/Lease Expenses	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	100,000.00	100,000.00		
5029905004	Rent - Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	324,000.00	324,000.00		
5029999099	Other Maintenance and Operating Expenses	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	7,662,181.00	7,662,181.00		May resort to alternative mode of procurement depending on the Market Study and Project Proposal.
5060405002	Procurement of Office Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	217,000.00		217,000.00	
5060405014	Procurement of Technical and Scientific Equipment	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	60,000.00		60,000.00	Consist of technical and scientific equipment
5060407001	Procurement of Furniture and Fixture	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	229,980.00		229,980.00	Consist of Furniture and Fixtures to be used by various offices
	Extension, PAPS	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	476,290.00	476,290.00		
	Research Project	Central Administration	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	10,410,120.00	10,410,120.00		May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises


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SUBTOTAL:									30,900,289.00	30,393,309.00	506,980.00		
NP-53.5 - AGENCT-TO-AGENCY:													
5020302000	Procurement of Accountable Forms	Central Administration	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	14,240.00	14,240.00		Intended for the printing of accountable forms such as Official Receipts and Checks
SUBTOTAL:									14,240.00	14,240.00	-		
SHOPPING													
5020301002	Procurement of Office Supplies	Central Administration	NO	Shopping	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,574,320.00	2,574,320.00		Consist of Office supplies to be used by various offices; May resort to alternative mode of procurement depending on the Market Study and Project Proposal; as the need arises
5020307000	Procurement of Drugs and Medicines Expenses	Central Administration	NO	Shopping	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	205,320.00	205,320.00		For readily available off-the-shelf goods ordinary /regular equipment to be procured directly from suppliers of known qualifications.
	Procurement of Other Supplies and Materials	Central Administration	NO	Shopping	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	4,584,785.00	4,584,785.00		Supplies available in PS-DBM shall be procured via Agency to agency procurement via Campuses' Virtual Store Account. Supplies not available in PS-DBM will be procured outside via shopping or small value procurement as applicable.
SUBTOTAL:									4,790,105.00	4,790,105.00	-		
DIRECT CONTRACTING													
5020502001	Telephone Expenses - Mobile (Load Cards)	Central Administration	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	120,680.00	120,680.00		Intended for the telephone (mobile) expenses of Batangas State University Central Administration
SUBTOTAL:									120,680.00	120,680.00	-		
NP-53.14 Direct RetailPurchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets)													
5029907099	Other Subscription Expenses	Central Administration	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	1,280,542.33	1,280,542.33		Per GPPB Resolution No. 05- 2022, Online Subscriptions are included in Negotiated Procurement under Direct Retail Purchase or Section 53.14 of the Revised IRR of RA No. 9184; Includes Video Conferencing Subscription and other online subscription.
5020102000	Traveling Expenses - Foreign	Central Administration	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Others	5,595,170.00	5,595,170.00		Intended for the foreign traveling expenses of officials and staff of various offices.
SUBTOTAL:									6,875,712.33	6,875,712.33	-		

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GRAND TOTAL:									53,417,286.33	46,631,306.33	6,785,980.00		

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