



Republic of the Philippines  
**BATANGAS STATE UNIVERSITY JPLPC - Malvar**

Malvar, Batangas

Tel. Nos.: (043) 778-2170/ (043) 406-0830

E-Mail Address: [hrmo.malvar@g.batstate-u.edu.ph](mailto:hrmo.malvar@g.batstate-u.edu.ph)

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**HUMAN RESOURCE MANAGEMENT OFFICE**

Batangas State University is seeking application from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

<b>Positions</b>	<b>Department / College</b>	<b>Qualifications:</b>
1. One (1) Part- time Management Lecturer (27 units)	College of Accountancy, Business, Economics and International Hospitality Management	<b>Education:</b> (1) Bachelor of Science in Business Administration Major in Financial Management (2) Preferably with earned units in Master's Degree <b>Experience:</b> At least one (1) year teaching or related industry experience <b>Expertise:</b> Financial Management <b>Eligibility:</b> None
2. One (1) Part- time Accounting Lecturer (18 units, 22 hrs. with 6 hrs. laboratory)	College of Accountancy, Business, Economics and International Hospitality Management	<b>Education:</b> (1) Bachelor of Science in Accountancy (2) Bachelor of Science in Accounting Management (3) Preferably Certified Public Accountant (CPA) with earned units in Master's Degree <b>Experience:</b> At least one (1) year teaching or related industry experience <b>Expertise:</b> Accounting Management <b>Eligibility:</b> None
3. Two (2) Part- time Business Process Outsourcing (BPO) Lecturers (30 units & 9 units)	College of Accountancy, Business, Economics and International Hospitality Management	<b>Education:</b> (1) Bachelor of Science in Business Administration Major in Marketing Management (2) Preferably with earned units in Master's Degree <b>Experience:</b> At least one (1) year teaching or related industry experience <b>Expertise:</b> Marketing Management <b>Eligibility:</b> None
4. Two (2) Part- time Hospitality Management Lecturers (30 units with laboratory & 9 units)	College of Accountancy, Business, Economics and International Hospitality Management	<b>Education:</b> (1) Bachelor of Science in Hotel and Restaurant Management / Bachelor of Science in Hospitality Management (2) Preferably with earned units in Master's Degree <b>Experience:</b> At least one (1) year teaching or related industry experience <b>Expertise:</b> Hotel and Restaurant Management <b>Eligibility:</b> None

**Salary Grade: Minimum salary rate is 177.63 / hr. (subject to change per evaluation results of documents)**

Qualified applicants may send the following documents at [recruitment.malvar@g.batstate-u.edu.ph](mailto:recruitment.malvar@g.batstate-u.edu.ph) with the subject **ATTN: Application for Part-Time Lecturer – CABEIHM.**



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**HUMAN RESOURCE MANAGEMENT OFFICE**

1. Application letter with applicant's signature addressed to:

**Dr. PHILIP Y. DEL ROSARIO**

Chancellor

Batangas State University JPLPC – Malvar

Thru: **FLORINA P. SANTIAGO, MSC, Rpm**

Head, HRMO

Batangas State University JPLPC – Malvar

2. Scanned copy of updated resume with applicant's signature / fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Scanned copy of Certificate of Eligibility/rating/license (if applicable);
4. Scanned copy of Transcript of Records (TOR);
5. Scanned copy of Diploma;
6. Scanned copy of other credentials
  - Certificate/s of Seminar/s and Training/s attended; and
  - Certificate/s of Employment (if previously employed)

Kindly combine all the application documents into one (1) PDF file only. Only complete documents will be processed. Submission of application is from **January 10, 2022 to January 19, 2022**.

The above positions are for the Second Semester of AY 2021-2022. Terms and conditions of employment will be discussed during interview.

*Note: HRMO is strictly taking precautionary measures and will be doing the hiring process online.*