



Republic of the Philippines  
**BATANGAS STATE UNIVERSITY-LIPA**

Marawoy, Lipa City

Tel. Nos.: (043) 980-0385 loc.3112

Email Address: [recruitment.lipa@g.batstate-u.edu.ph](mailto:recruitment.lipa@g.batstate-u.edu.ph) • Website Address: <http://www.batstate-u.edu.ph>

**HUMAN RESOURCE MANAGEMENT OFFICE**

Batangas State University-Lipa is seeking applications from competent candidates, regardless of color, religion, sex, gender identity or expression, ethnicity, age, physical conditions and any other characteristics protected by law to fill the following positions:

Position	Dept./College	Qualifications
<p>Two (2) BS Industrial Engineers or BS Engineering major in Industrial Engineering Instructors  <i>(maximum of 30 units)</i></p>	<p>College of Engineering (CE)            - BatStateU Lipa</p>	<p><b>Education:</b> Preferably graduate of BS Industrial Engineering or BS Engineering major in Industrial Engineering.</p> <p><b>Experience:</b> Preferably with at least two (2) years industry experience; Industrial Engineering Examination Passer (CIE).</p> <p><b>Expertise:</b> Learn manufacturing/ Six Sigma, Production Engineering Occupational Safety and Health.</p>

**Salary Grade: Minimum salary rate is 177.63/hour (subject to change per evaluation results of documents)**

Qualified applicants may send their application documents at [recruitment.lipa@g.batstate-u.edu.ph](mailto:recruitment.lipa@g.batstate-u.edu.ph) with the subject **RE: Application for College of Engineering Instructor (2<sup>nd</sup> Semester AY 2021-2022)**. Submission of application is from **December 21, 2021 to December 31, 2021** with the following documents:

1. Application Letter addressed to:

**Atty. ALVIN R. DE SILVA**  
 Chancellor, BatStateU - Lipa

Thru:

**Ms. ESTER M. IGLOPAS**  
 Head, HRMO - Lipa

2. Updated resume and/or fully accomplished Personal Data Sheet (with recent passport-sized picture, CS Form 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Scanned copy of Work Experience Sheet (Attachment to CS Form No. 212) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
4. Scanned copy of Transcript of Records;
5. Scanned copy of Diploma;
6. Scanned copy of Eligibility/License/Ratings (if any); and
7. Scanned copy of other credentials:

- *Certificate of Employment if previously employed; and*
- *Relevant certificate of Trainings/Seminars attended (for webinars, kindly submit proof of registration or attendance aside from the certificate, for verification.)*

The above positions are for **Second Semester, AY 2021-2022**. Terms and condition of employment will be discussed during the interview. For additional information you may also call (043) 980-0385 loc. 3112.

*Note:*

- 1. Kindly combined all the application documents into one (1) PDF file only. Only with complete documents will be processed.*
- 2. The HRMO is strictly taking precautionary measures and will be doing the hiring process online.*