



Republic of the Philippines  
**BATANGAS STATE UNIVERSITY**  
Batangas City

---

**HUMAN RESOURCE MANAGEMENT OFFICE**

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

**1. One (1) Highly – Technical Staff - SG 15**

**(Under Job Order Status; To be assigned at ICT Services, BatStateU -Central)**

**Education:** Preferably with Master's Degree on IT related program

**Experience:** At least two (2) years of experience in ICT Planning

**Competencies:** Possess high communication, technical writing and IT skills; Proficient in research works/techniques

**Salary Grade 15** – (228.92/hour)

**Duties and Responsibilities:**

- Assess, plans and designs new system for efficient and effective utilization of the University.
- Establish a reliable data center facility;
- Increase the bandwidth available to all campuses of the University.
- Strengthen the availability and reliability of the network.
- Expand remote access to networked resources.
- Expand and coordinate wireless LAN access across the University in order to meet increasing demands for more mobile access to all online services.
- Equip the University with exceptional ICT facilities and services and ensure that they are managed effectively and responsively.
- Cost-effective purchase of appropriate ICT equipment, supplies, and materials.

Qualified applicants may send their **application letter** addressed to the **University President, Dr. Tirso A. Ronquillo**, thru **Mrs. Louwelyn L. Andal, OIC Assistant Director of HRMO**, together with **updated resume, transcript of records, certificates of employment and trainings attended and other credentials** at **[recruitment.central@g.batstate-u.edu.ph](mailto:recruitment.central@g.batstate-u.edu.ph)** with the subject **ATTN: Application for Highly – Technical Staff**. Submission of application is only from **October 04, 2021 to October 13, 2021**.

**NOTE: THESE APPLICATION DOCUMENTS SHOULD BE IN A SINGLE PDF FILE ONLY. FOR STRICT COMPLIANCE.**

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1104.