



Republic of the Philippines
BATANGAS STATE UNIVERSITY JPLPC - Malvar

Malvar, Batangas

Tel. Nos.: (043) 778-2170/ (043) 406-0830

E-Mail Address: hrmo.malvar@g.batstate-u.edu.ph

HUMAN RESOURCE MANAGEMENT OFFICE

Batangas State University is seeking application from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

Positions	Department / College	Qualifications:
1. One (1) Part-time Business Administration Lecturer (30 units - 30 hours per week)	College of Accountancy, Business, Economics and International Hospitality Management	Education: (1) Bachelor of Science in Business Administration major in Marketing (2) Bachelor of Science in Business Management (3) Preferably with earned units in Master's degree Experience: At least (1) year teaching experience Expertise: Marketing Management Eligibility: N/A

Salary Grade: Minimum salary rate is 177.63 / hr. (subject to change per evaluation results of documents)

Qualified applicants may send the following documents at recruitment.malvar@g.batstate-u.edu.ph with the subject **ATTN: Application for Part-Time Lecturer - CABEIHM.**

1. Application letter with applicant's signature addressed to:

Dr. PHILIP Y. DEL ROSARIO

Chancellor

Batangas State University JPLPC – Malvar

Thru: **FLORINA P. SANTIAGO, MSc, RPm**

Head, HRMO

Batangas State University JPLPC – Malvar

2. Scanned copy of updated resume with applicant's signature / fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Scanned copy of Certificate of Eligibility/rating/license (if applicable);
4. Scanned copy of Transcript of Records (TOR);
5. Scanned copy of Diploma;
6. Scanned copy of other credentials
 - Certificate/s of Seminar/s and Training/s attended; and
 - Certificate/s of Employment (if previously employed)

Kindly combine all the application documents into one (1) PDF file only. Only complete documents will be processed. Submission of application is from **September 15, 2021 to September 24, 2021.**

The above positions are for the First Semester of AY 2021-2022. Terms and conditions of employment will be discussed during interview.

Note: HRMO is strictly taking precautionary measures and will be doing the hiring process online.