



Republic of the Philippines  
**BATANGAS STATE UNIVERSITY-LIPA**

Marawoy, Lipa City

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## HUMAN RESOURCE MANAGEMENT OFFICE

Batangas State University-Lipa is seeking applications from competent candidates, regardless of color, religion, sex, gender identity or expression, ethnicity, age, physical conditions and any other characteristics protected by law to fill the following positions:

<b>POSITION:</b>	Instructor I
<b>ITEM NUMBER:</b>	BTSUB-INST1-79-2016
<b>SALARY GRADE:</b>	12
<b>MONTHLY SALARY:</b>	P26,052.00/month P2,000 PERA/month
<b>STATUS:</b>	Permanent
<b>PLACE OF ASSIGNMENT:</b>	Batangas State University-Lipa
<b>QUALIFICATION STANDARDS:</b>	
<b>EDUCATION:</b>	Master of Arts in Education major in English Language Teaching or allied discipline. Holder of a valid certificate of registration and professional licensure examination for teachers (LET).
<b>EXPERIENCE:</b>	At least 2 years teaching experience
<b>EXPERTISE:</b>	English Courses and Professional Education courses.

Qualified applicants may send their application letter addressed to the **Chancellor, BatStateU-Lipa, Atty. ALVIN R. DE SILVA, thru Ms. ESTER M. IGLOPAS, Head of HRMO**, at [recruitment.lipa@g.batstate-u.edu.ph](mailto:recruitment.lipa@g.batstate-u.edu.ph). Submission of application is on **September 21, 2021 to September 30, 2021** with the following documents:

1. Scanned copy of fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
2. Performance rating in the last rating period (if applicable);
3. Scanned copy of eligibility/rating/license;
4. Scanned copy of Transcript of Records;
5. Scanned copy of Diploma;
6. Scanned copy of other credentials:
  - a) Certificate/s of Employment (COE) if previously employed; and
  - b) Relevant Certificate/s of Training/Seminars Attended with the last five (5) years.

Applicants with incomplete documents shall not be entertained. The above position is for immediate hiring. Terms and conditions of employment will be discussed during the interview. For additional information, you may call (043) 980-0385 loc. 3112.

*Note: HRMO is strictly taking precautionary measures and will be doing the hiring process online.*