



Republic of the Philippines

# BATANGAS STATE UNIVERSITY

Batangas City

Tel. Nos. (043) 980-0385 loc. 1804 and 1805

E-mail Address: [hmo.pb@g.batstate-u.edu.ph](mailto:hmo.pb@g.batstate-u.edu.ph) Website Address: <http://www.batstate-u.edu.ph>

## HUMAN RESOURCE MANAGEMENT OFFICE PABLO BORBON

Batangas State University is seeking applications from competent candidates, regardless of color, religion, sex, gender identity or expression, ethnicity, age, physical conditions and any other characteristic protected by law to fill the following positions:

Position	Dept./ College	Qualifications:
<p><b>1. One (1) Instructor I – Faculty with Special Assignment (Item Position)</b></p> <p><b>Salary Grade: 12</b> <b>P26, 052/ month</b> <b>P2, 000 PERA/ month</b></p>	<p><b>College of Accountancy, Business, Economics and International Hospitality Management (CABEIHM)</b></p>	<p><b>Education:</b> Holder of Master’s Degree in Disaster Risk Reduction and Management; or with masteral units related to Disaster Risk Reduction and Management <b>Experience:</b> With at least 2years’ experience related to DRRM <b>Expertise:</b> Disaster Risk Reduction and Management particularly operation of multi hazard, early warning system through diverse media specifically Radio Operation; Response Operations and Management of effects of Emergencies</p>

Qualified applicants may send their application requirements listed below at [recruitment.pb@g.batstate-u.edu.ph](mailto:recruitment.pb@g.batstate-u.edu.ph) with the subject ATTN: Application of (your full name) for (position you are applying for) in (college/ department you’re applying in). **Submission of application is only from August 24, 2021 – September 2, 2021.**

Requirements:

1. Application Letter with applicant’s signature addressed to:

**Dr. Tirso A. Ronquillo**  
President  
Batangas State University

2. Fully accomplished Personal Data Sheet (with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Scanned copy of certificate of eligibility/rating/license (if any);
4. Scanned copy of Transcript of Records;
5. Scanned copy of Diploma;
6. Scanned copy of Certificate/s of Seminar/Trainings attended after graduation;
7. Scanned copy of Certificate/s of Employment (if previously employed).

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local1804.

*Note: HRMO-PB is taking precautionary measures and will be doing the hiring process online.*