



Republic of the Philippines  
**BATANGAS STATE UNIVERSITY**  
Batangas City

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**HUMAN RESOURCE MANAGEMENT OFFICE**

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

**1. One (1) Part-time Science Aide – SG 3  
(Under Job Order Status; To be assigned at the VIP Corals, BatStateU - Central)**

**Education:** BS degree in Biology, Marine Biology, or related courses in the natural sciences

**Experience:** At least two (1) year of relevant working experience.

**Expertise:** Knowledge in MS Office software (at the minimum)

**Salary Grade 3 – (88.77/hour)**

**Duties and Responsibilities:**

- Assist in the development and dissemination of IEC materials (infographics, audio-visual materials)
- Assist in the preparation of experiment and field materials.
- Assist in the laboratory and fieldwork (may require travel)
- Assist in the administration work and processing of project-related documents.

Qualified applicants may send their application letter addressed to the **University President, Dr. Tirso A. Ronquillo**, thru **Atty. Noel Alberto S. Omandap, Assistant Director of HRMO**, together with your updated resume, transcript of records and other credentials at **recruitment.main@g.batstate-u.edu.ph** with the subject **ATTN: Application for Part-time Science Aide**. Submission of application is only from **April 2, 2021 to April 11, 2021**.

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1104.