



Republic of the Philippines
BATANGAS STATE UNIVERSITY
Batangas City

HUMAN RESOURCE MANAGEMENT OFFICE

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

1. One (1) Part-time Science Aide – SG 3

(Under Job Order Status; To be assigned at the VIP Corals, BatStateU - Central)

Education: BS degree in Biology, Marine Biology, or related courses in the natural sciences

Experience: At least two (1) year of relevant working experience.

Expertise: Knowledge in MS Office software (at the minimum)

Salary Grade 4 – (94.14/hour)

Duties and Responsibilities:

- Assist in the development and dissemination of IEC materials (infographics, audio-visual materials)
- Assist in the preparation of experiment and field materials.
- Assist in the laboratory and fieldwork (may require travel)
- Assist in the administration work and processing of project-related documents.

Qualified applicants may send their application letter addressed to the **University President, Dr. Tirso A. Ronquillo**, thru **Atty. Noel Alberto S. Omandap, Assistant Director of HRMO**, together with your updated resume, transcript of records and other credentials at **recruitment.main@g.batstate-u.edu.ph** with the subject **ATTN: Application for Part-time Science Aide**. Submission of application is only from **April 2, 2021 to April 11, 2021**.

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1104.