



Republic of the Philippines  
**BATANGAS STATE UNIVERSITY**

Batangas City

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**HUMAN RESOURCE MANAGEMENT OFFICE**  
**Pablo Borbon**

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

**1. One (1) Landscaper / Gardener – SG 3**

**(Under Job Order Status; To be assigned at the General Services Office, BatStateU – Pablo Borbon)**

**Education:** At least elementary graduate

**Experience:** At least one year related experience

**Expertise:** Ability to work efficiently and effectively

**Eligibility:** None Required

**Salary Grade 3 – (88.77/hour)**

**Duties and Responsibilities:**

- Monitoring of all plants and green spaces;
- Watering of plants;
- Trimming of trees and shrubs;
- Propagating and re-planting of plants;
- Fertilizing and mowing lawns;
- Weeding gardens and keeping green spaces and walkways clear of debris and litter;
- Coordinating concerns and requests to Office staff; and
- Doing other tasks that may be advised by the immediate supervisor.

Qualified applicants may send their application letter addressed to the **Chancellor, BatStateU – Pablo Borbon, Dr. Expedito V. Acorda**, thru **Dr. Roldan Ragot, Head of HRMO**, together with your updated resume, transcript of records and other credentials (i.e., Certificate/s of Employment and Certificate/s of Seminars and Trainings) at [recruitment.pb@g.batstate-u.edu.ph](mailto:recruitment.pb@g.batstate-u.edu.ph) with the subject **ATTN: Application for Landscaper/ Gardener**. Submission of application is only from **April 26, 2021 – May 5, 2021**.

The above position is for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1804.