



Republic of the Philippines
BATANGAS STATE UNIVERSITY
Batangas City

HUMAN RESOURCE MANAGEMENT OFFICE

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

**1. One (1) Science Research Assistant - SG 11
(Under Job Order Status; To be assigned at Research Office, BatStateU - Central)**

Education: Graduate of Engineering or Computer Science

Experience: One year experience in research field. Experience with government procurement is an advantage.

Expertise: Knowledgeable in MATLAB and/or FEM Software and skilled in Microsoft Office (Word, Excel, and PowerPoint). Experienced in using Google Suite applications (Gmail, Google Meet) and other meeting platforms.

Salary Grade 11 – (152.15/hour)

Duties and Responsibilities:

- Assist in the conduct of the research components of the project.
- Participate in the writing of progress and terminal report.
- Facilitate, monitor, and ensure, the release of the request of resources needed for the project.
- Conduct sufficient documentation of the major activities of the project.
- Attend project meetings with partner SUCs.
- Prepares needed articles, reports and presentations.
- Performs other duties as assigned by the project leader.

Detailed Tasks for the Project:

- Assigned as developer and encoder for MatLAB related input and analysis.
- Assist in the validation of developed model using finite element analysis.

Qualified applicants may send their application letter addressed to the **University President, Dr. Tirso A. Ronquillo**, thru **Atty. Noel Alberto S. Omandap, Assistant Director of HRMO**, together with your updated resume, transcript of records and other credentials at **recruitment.main@g.batstate-u.edu.ph** with the subject **ATTN: Application for Science Research Assistant at ISLAND Project**. Submission of application is only from **March 19, 2021 to March 28, 2021**.

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1104.