



Republic of the Philippines
BATANGAS STATE UNIVERSITY JPLPC-Malvar
Malvar, Batangas
Tel. Nos.: (043) 778-2170/ (043) 406-0830 loc. 104
Website Address: <http://www.batstate-u.edu.ph>

Human Resource Management Office

Batangas State University is seeking application from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

Position	:	One (1) Registered Electrical Engineer (Under Job Order Status; To be assigned at the Facility Management Office)
Salary Grade	:	12 (167.01/hour)
Education	:	BS in Electrical Engineering
Experience	:	N/A
Training	:	N/A
Eligibility	:	RA 1080
Expertise	:	Can provide technical support to the project procurement & construction activities and coordinate engineering aspects of the project to ensure technical objectives are met within the approved scope, budget, and schedule.

Duties and responsibilities :

- Design and provide all electrical drawing and deliverables required for the projects.
- Perform AutoCAD drawing/drafting of necessary plans and revisions based on recommendations.
- Prepare program of work and detailed estimates for infrastructure projects
- Organize the scope of works and specifications of the project/s.
- Put in order all estimates to make sure they are correct, updated to the current market price and consistent with the scope, specifications and drawing plans.
- Prepare, review and recommend plans, design of infrastructure within BatStateU, and recommends approval of plans and design to the Director of PMO.
- Provide over-all coordination, direction and supervision of all activities undertaken by the Technical Operations & Management unit in the PMO.
- Evaluate and approve all electrical materials and specification prior to delivery and/or installation on site.
- Conduct site inspection, evaluation and approval of all electrical installation on site.
- Conduct inspection of damaged structures/facilities for repair and improvements upon request.
- Conduct surveys, site inspections and evaluates survey results for the planning, design and
- Perform other related tasks as may be assigned by immediate supervisor.

Qualified applicants may send their scanned / pdf file of the following document such as application letter addressed to the **Chancellor, BatStateU- JPLPC Malvar, Dr. PHILIP Y. DEL ROSARIO thru MRS. FLORINA P. SANTIAGO, MSc, Rpm, Head of HRMO** together with updated resume, PDS, Transcript of Record, diploma, and other pertinent documents such as Training & Seminars, COE, PRC Rating, License etc.(if applicable) at recruitment.malvar@g.batstate-u.edu.ph with the subject **ATTN: Application for Registered Electrical Engineer** . Submission of application is from February 8, 2021- February 17, 2021.

The above position is for immediate hiring. Terms and conditions of employment will be discussed during interview. For additional information you may also call (043) 778-2170 local 104.