



Republic of the Philippines
BATANGAS STATE UNIVERSITY
Batangas City

HUMAN RESOURCE MANAGEMENT OFFICE

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

1. Two (2) Modern Dance Trainer - SG 12
(Under Job Order Status; To be assigned at the Office of Culture & Arts, BatStateU - Central)

Education: College Level / Graduate

Experience: At least two (2) years' relevant experience

Expertise: Choreography in modern dance, hip-hop and contemporary; arts management; able to facilitate Online and face-to-face training.

Salary Grade 12 – (167.01/hour)

Duties and Responsibilities:

- Shall teach the prospected students the proper dance lesson that will be soon in used in the proper training.
- Attendance on regular schedule of dance lesson.
- Facilitate the conduct of group's performances.
- Supervision and application of safety measures while on lesson and during the period of actual competition to include traveling to & from the place of event.
- Attendance in all meetings (including general assembly, seminars, workshop, etc.).
- Prepare arts teaching materials for the use of students.
- Monitor the academic performance of student members and coordinate such with the Head of Culture and Arts.
- Submit monthly accomplishment report.
- Maintain the inventory of supplies and equipment for reporting.
- Submit the designed training program for the team every start of the school year
- Trainer should recognize, accept, and comply with the existing policies, rules, and regulation of the University.
- Appointment may be terminated earlier than the stipulated period if a just and reasonable cause for such termination which includes any violation of the provisions of the contract.
- Other duties that may be assigned by the authority parallel to duties and responsibilities cited.

Qualified applicants may send their application letter addressed to the **University President, Dr. Tirso A. Ronquillo**, thru **Atty. Noel Alberto S. Omandap, Assistant Director of HRMO**, together with your updated resume, transcript of records and other credentials at **recruitment.main@g.batstate-u.edu.ph** with the subject **ATTN: Application for Modern Dance Trainer**. Submission of application is only from **February 22, 2021 to March 03, 2021**.

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1104.