



Republic of the Philippines  
**BATANGAS STATE  
UNIVERSITY**  
Batangas City

---

**HUMAN RESOURCE MANAGEMENT OFFICE**  
**Pablo Borbon**

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

- 1. Four (4) Mason/Carpenter - SG 6**  
**(Under Job Order Status; To be assigned at the Project and Facility Management, BatStateU – Pablo Borbon)**

**Education:** At least Elementary Graduate

**Experience:** At least one year related experience

**Expertise:** Tile Setting; Ability to multi task and work under pressure

**Salary Grade 6 – (105.85/hour)**

**Duties and Responsibilities:**

- Performing carpentry and masonry works.
- Repairing ceiling and flooring, windows, walls, doors, door jambs, and other related works
- Performing preventive maintenance activities for University Buildings
- Preparing and submitting of Job Order Forms – Inspecting Orders
- Assisting in other works that may be assigned

Qualified applicants may send their application letter addressed to the Chancellor **Chancellor, BatStateU – Pablo Borbon, Dr. Expedito V. Acorda**, thru **Dr. Roldan Ragot, Head of HRMO**, together with your updated resume, transcript of records and other credentials at [recruitment.pb@g.batstate-u.edu.ph](mailto:recruitment.pb@g.batstate-u.edu.ph) with the subject **ATTN: Application for Mason/Carpenter**. Submission of application is only from **February 18, 2021 to February 27, 2021**.

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1804.