



Reference No.: BatStateU-FO-JPO-03

Effectivity Date: January 3, 2017

Revision No.: 00

REQUEST FOR CAREER TALK

Company Name:

Company Address:

Nature of Business:

Contact Person:

Position:

Contact Number:

Email Address:

Target Date:

Time:

Purpose of Career Talk:

Name of Speaker/s:

Position:

Attachments: (Please attach any of the following with your company profile)

SEC Registration

Business Permit:

Others: _____

Requested by:

Evaluated by:

(NAME OF REQUESTOR)

Position

Date: _____

MR. CAMILO C. ALULOD

Assistant Director for Job Placement

Date: _____

Reviewed by:

Recommending Approval:

DR. LUCILLE D. EVANGELISTA
Director for Student Affairs and Services

Date: _____

DR. ERMA B. QUINAY
Vice President for Academic Affairs

Date: _____

Approved by:

Remarks:

DR. TIRSO A. RONQUILLO

University President

Date: _____

Tracking Number: _____