



Title:

**TRAINING/ SEMINAR PROPOSAL**

**I. Title of the Project:**

**II. Location:**

**III. Duration:**

**IV. Project Leader, Asst. Project Leader and Coordinators:**

**Project Leader:**

**Asst. Project Leaders :**

**Coordinators:**

**V. Estimated Number of Participants:**

**VI. Estimated Total Cost of the Project:**

**VII. Rationale of the Project/ Description of the Project:**

**VIII. Objectives:**

**General Objective:**

**Specific Objectives:**

**a. Financial Plan (Estimated)**

Item	Number of Participants	Cost per Head	Total Amount
<b>Total</b>			

<b>b. Monitoring and Evaluation Mechanics / Plan:</b>	
Prepared by:       Date Signed:	Reviewed by:       Date Signed:
Recommending Approval:      <b>Atty. LUZVIMINDA C. ROSALES</b> Vice President for Administration and Finance Date Signed:	Approved:      <b>Dr. TIRSO A. RONQUILLO</b> University President Date Signed: