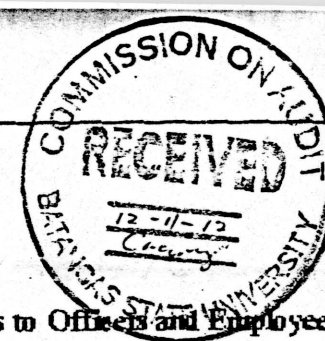


**Annex 3-Report on Ageing of Cash Advance
Schedule of Advances to Officers & Employees
As of November 30, 2012**



Agency Name: **BATANGAS STATE UNIVERSITY**
Agency Code: **A-4989**

Book Title:
Account Title: **Advances to Officers and Employees**
Account Code: **145**

Name	Particulars	Fund	Total Amount	Date of Check	Not yet due	Amount Due				Remarks
						Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purpose										
1. LOCAL TRAVEL										
Fevronia M. Soriano	Exp in attending the seminar on Total Quality Systems in People Mgt. on Nov 13-16, 2012 at Hotel Fleuris Palawan	F164	6,044.00	10/29/12		6,044.00				Liquidated date: 3-Dec-12
Anna Maria Rivera	Exp in the seminar workshop & Student Leaders on Nov 24-27, 2012 at Baguio City	F164	36,600.00	10/31/12		36,600.00				
Jerick Pecaso	Exp in attending the Wastewater Treatment Plant Operations Training on Nov 19-21, 2012 at Mandahyong City	F101	8,400.00	10/10/12		8,400.00				
Philip Nolan P. De Castro	Reg fee in attending the Prof Training on "Proj Mgt." conducted by the UP-NEC on Nov 21-23, 2012 at Junio Hall, UP Diliman Quezon City	F101	13,000.00	10/25/12		13,000.00				
Anna Maria Rivera	Exp in the seminar workshop & Student Leaders on Nov 24-27, 2012 at Baguio City	RTF	29,520.00	10/30/12		29,520.00				
Domingo Luistro	Exp in attending workshop "Midyear Evaluation & Planning workshop" on Nov 22-25, 2012 at University of San Carlos, Cebu City	RTF	54,848.00	11/13/12		54,848.00				
Jessie A. Montalbo	Reg fee & airfare in attending the meeting of Zonal Center Directors at Jose Rizal Memorial State University in Dapitan City-Nov 21, 2012	RTF	9,342.00	11/20/12		9,342.00				
Rogelio Antenor	Exp in participating the PASUC IVA & B Regional Executive Meeting in Palawan State University on Nov 14, 2012 & 2nd session of the Executive course in Education Mgt & Leadership (ECEML) in Puerto Princesa Palawan on Nov 15-17, 2012	F164	19,920.00	11/6/12		19,920.00				
Marina Adato	Exp in a one day workshop: OBE-Syllabus & TOS Construction on Nov 7, 2012 at Villa Gamboa Resort, Sirang Lupa, Batangas	F164	9,291.25	11/6/12		9,291.25				Liquidated date: 3-Dec-12
Oliver Celis	Reg fee in participating 6th Don Thomas Mapua Civil Engineering Quiz Show on Nov 16, 2012 at Mapua Institute of Technology Gymnasium, Itamuros, Manila	F164	1,500.00	11/9/12		1,500.00				
Elenor Reyes	Exp in attending the 37th IEEE Nat'l Convention & 3 Expo 2011 on Nov 14-17, 2012 at Pasay City	F164	24,850.00	11/13/12		24,850.00				
Anita Aquino	Exp in attending the 4th Quarter Joint PSC Council & Secretariat Meeting on Nov 19-20, 2012	F164	6,000.00	11/16/12		6,000.00				
Jennifer Manalo	Exp in attending the 35th National Convention at Malate, Manila on Nov 21-23, 2012	F164	10,800.00	11/20/12		10,800.00				
Charmain Valero	Exp in attending the National Seminar Workshop on Enhancing Institutional Performance through effective planning, monitoring & Evaluation on Nov 20-22, 2012 at TUP, Manila	F164	10,020.00	11/20/12		10,020.00				
	Sub Total		240,135.25		-	240,135.25	-	-	-	

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2. FOREIGN TRAVEL

Tirso A. Ronquillo	Exp in presenting reseath paper on December 3-5, 2012 in Melbourne, Australia	F164	86,766.00	10/8/12	86,766.00				
Mary Rose Persincula	Exp in presenting her research paper in the 3rd Int'l Chemical & Environmental Engineering Conference on Dec 21-23, 2012 at Malaysia	F164	66,479.56	10/25/12	66,479.56				
Marilyn Vicencio	Exp in attending the Annual Conference Int'l Oil & Gas Symposium on Nov 7-8, 2012 at Unwersiti Teknologi Malaysia, Skudai, Johor, Malaysia	F164	82,400.00	11/6/12		82,400.00			
Sub Total			235,645.56		153,245.56	82,400.00	-	-	-

3. SPECIAL ACTIVITIES/ PROJECTS

Dolores Baes	Exp for the foods during accreditation of CEAFACS Department on Nov 27-29, 2012	F164	60,000.00	11/26/12		60,000.00			
Julietta Villavicencio	Exp for the forthcoming FTC Accreditation on Nov 27-29, 2012	F163	48,530.00	11/26/12		48,530.00			
Sub Total			108,530.00		-	108,530.00	-	-	-

B. Advances to Regular Disbursing Officers

1. PAYROLL

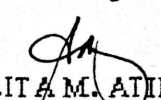
Suzao Otagaling-Osburnig Oflcer	Honorarium of Part-Time Lecturers-July-October 2012	F164	39,361.25	11/22/12		39,361.25			
Suzao Otagaling-Osburnig Oflcer	Honorarium of Sports & Cultural Trainers-October 2012	F164	18,040.00	11/23/12		18,040.00			
Suzao Otagaling-Osburnig Oflcer	Grantees who graduated valedictorians of their batch 1st sem AY2012-2013	F164	152,000.00	11/27/12		152,000.00			
Suzao Otagaling-Osburnig Oflcer	Salaries & wages of Student Assistant- August & October 2012	F101	34,437.75	11/22/12		34,437.75			
Suzao Otagaling-Osburnig Oflcer	Honorarium of (DILG-BSU Citizen Satisfaction Index System Proj.) FY 2012	RTF	126,120.00	11/22/12		126,120.00			
Sub Total			369,959.00		-	369,959.00	-	-	-

2. SEMINAR/ CONFERENCE

3. EXPENSES

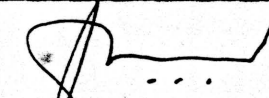
GRAND TOTAL			954,269.81		153,245.56	801,024.25	-	-	-

Certified Correct:


LOLITA M. ATIENZA
 Asst. Dir., Accounting Office

12.64.12

Approved by:


DR. NORA LUMBERA-MAGNAYE
 University President