

**Batangas State University Annual Procurement Plan for FY 2024**

**Campus: Pablo Borbon**

**Fund Source: Program of Receipts & Expenditure (PRE)**

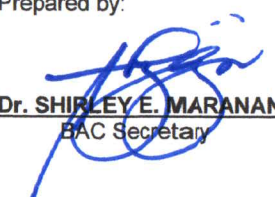
| Code (PAP)                                | Procurement Project   | PMO/ End-User                | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                    |                    | Source of Funds | Estimated Budget (PhP) |                      |                      | Remarks (brief description of Project)  |
|---|---|------------------------------|---|-----------------------------------|--|----------------------------|--------------------|--------------------|-----------------|------------------------|----------------------|----------------------|---|
|   |   |                              |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award    | Contract Signing   |                 | Total                  | MOOE                 | CO                   |   |
| <b>PROCUREMENT OF GOODS:</b>              |   |                              |   |                                   |  |                            |                    |                    |                 |                        |                      |                      |   |
| <b>COMPETITIVE BIDDING:</b>               |   |                              |   |                                   |  |                            |                    |                    |                 |                        |                      |                      |   |
| 5021203000                                | Procurement of Security Services                                  | GSO - Pablo Borbon           | NO  | Competitive Bidding               | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 16,315,420.00          | 16,315,420.00        |                      | The availability of security service in BatStateU Pablo Borbon is critical in the day-to-day pursuit of the business, and to assure the safety of students and employees of the University. |
| 5060405003                                | Procurement of Information and Communication Technology Equipment | Various Offices and Colleges | NO  | Competitive Bidding               | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 7,481,370.00           |                      | 7,481,370.00         | May resort to small value procurement as the need arises  |
|   | Procurement of Computer Software                                  | Various Offices and Colleges | NO  | Competitive Bidding               | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 2,000,000.00           |                      | 2,000,000.00         | May resort to small value procurement as the need arises  |
|   | Procurement of Communication Equipment                            | Various Offices and Colleges | NO  | Competitive Bidding               | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,300,000.00           |                      | 1,300,000.00         | May resort to small value procurement as the need arises  |
|   | Subscription Expenses   | Library                      | NO  | Competitive Bidding               | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 8,079,200.00           | 8,079,200.00         |                      | May resort to small value procurement as the need arises  |
|   |   |                              |   |                                   |  |                            |                    |                    |                 | <b>35,175,990.00</b>   | <b>24,394,620.00</b> | <b>10,781,370.00</b> |   |
| <b>NP-53.9 - SMALL VALUE PROCUREMENT:</b> |   |                              |   |                                   |  |                            |                    |                    |                 |                        |                      |                      |   |
| 5020503000                                | Subscription of Internet  | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 100,000.00             | 100,000.00           |                      | Used to modernize the University's information and communication technology (ICT) and to develop a smart campus.<br>May resort to alternative methods of procurement as the need arises     |
| 5020501000                                | Procurement of Postage and Courier Services                       | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 60,800.00              | 60,800.00            |                      |   |
| 5060405002                                | Procurement of Office Equipment                                   | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 715,800.00             |                      | 715,800.00           |   |
|   | Procurement of Other Machineries and Equipment                    | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 112,000.00             |                      | 112,000.00           |   |
|   | Procurement of Machineries  | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 280,000.00             |                      | 280,000.00           |   |
|   | Procurement of Technical and Scientific Equipment                 | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 135,000.00             |                      | 135,000.00           |   |

| Code (PAP) | Procurement Project   | PMO/ End-User                | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                    |                    | Source of Funds | Estimated Budget (PhP) |              |    | Remarks (brief description of Project)   |
|------------|---|------------------------------|---|-----------------------------------|--|----------------------------|--------------------|--------------------|-----------------|------------------------|--------------|----|--|
|            |   |                              |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award    | Contract Signing   |                 | Total                  | MOOE         | CO |  |
|            | Procurement of Textbooks and Instructional Materials              | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 10,800.00              | 10,800.00    |    |  |
| 5020308000 | Procurement of Medical, Dental and Laboratory Supplies            | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 3,267,430.00           | 3,267,430.00 |    | Consists of medical, dental and laboratory supplies.   |
| 5020321003 | Procurement of Semi-Expendable Office Equipment                   | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 552,600.00             | 552,600.00   |    |  |
| 5020321007 | Procurement of Semi-Expendable ICT Equipment                      | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,281,010.00           | 1,281,010.00 |    |  |
|            | Procurement of Semi-Expendable Books                              | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 10,800.00              | 10,800.00    |    |  |
| 5020322002 | Procurement of Semi-Expendable Furniture and Fixture              | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,425,810.00           | 1,425,810.00 |    |  |
|            | Procurement of Semi-Expendable Machinery Equipment                | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 322,150.00             | 322,150.00   |    |  |
|            | Procurement of Semi-Expendable Medical Equipment                  | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 372,500.00             | 372,500.00   |    |  |
|            | Procurement of Semi-Expendable Other Equipment                    | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 950,860.00             | 950,860.00   |    |  |
|            | Procurement of Semi-Expendable Technical and Scientific Equipment | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 191,300.00             | 191,300.00   |    |  |
| 5020321010 | Procurement of Semi-Expendable Communication Equipment            | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 38,600.00              | 38,600.00    |    |  |
| 5021304002 | Repairs & Maintenance - School Building                           | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,675,830.00           | 1,675,830.00 |    | Intended for the repair and maintenance of various school building; as the need arises.                                  |
| 5021305003 | Repairs & Maintenance - ICT Equipment                             | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,824,000.00           | 1,824,000.00 |    | Intended for the repair and maintenance of various ict equipment; as the need arises.                                    |
| 5021304099 | Repairs & Maintenance - Other Structure                           | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 700,000.00             | 700,000.00   |    | As the need arises   |
|            | Repairs & Maintenance - Power Supply                              | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 100,000.00             | 100,000.00   |    |  |
| 5021305002 | Repairs & Maintenance - Office Equipment                          | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 165,700.00             | 165,700.00   |    | Intended for the repair and maintenance of various office equipment of various offices and colleges; as the need arises. |

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|------------------------------------|--|------------------------------|---|-----------------------------------|--|----------------------------|--------------------|--------------------|-----------------|------------------------|----------------------|---------------------|---|
|                                    |  |                              |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award    | Contract Signing   |                 | Total                  | MOOE                 | CO                  |   |
| 5021305099                         | Repairs & Maintenance - Machineries                              | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 77,600.00              | 77,600.00            |                     | As the need arises  |
| 5021305099                         | Repairs & Maintenance - Other Equipment                          | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 153,460.00             | 153,460.00           |                     | Intended for the repair and maintenance of various other machinery and equipment of various offices and colleges; as the need arises. |
| 5021306001                         | Repairs & Maintenance - Medical, Dental and Laboratory Equipment | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 64,600.00              | 64,600.00            |                     | As the need arises  |
|                                    | Repairs & Maintenance - Technical and Scientific Equipment       | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 222,440.00             | 222,440.00           |                     | As the need arises  |
| 5029902000                         | Printing and Publication Expenses                                | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 6,157,220.00           | 6,157,220.00         |                     | Intended for the printing and publications of Annual Reports.   |
| 5029903000                         | Representation Expenses  | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 118,260.00             | 118,260.00           |                     |   |
| 502990500                          | Rent - Equipment   | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 183,000.00             | 183,000.00           |                     |   |
|                                    | Rent - Building & Structures                                     | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,000,000.00           | 1,000,000.00         |                     |   |
| 5029999099                         | Other Maintenance and Operating Expenses                         | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 7,898,820.00           | 7,898,820.00         |                     |   |
|                                    | Procurement of Environment/Sanitary Services                     | EMU                          | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,800,000.00           | 1,800,000.00         |                     |   |
|                                    | Research Council Projects  | Research                     | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 3,000,000.00           | 3,000,000.00         |                     |   |
|                                    | Extension Projects   | Extension                    | NO  | NP-53.9 - Small Value Procurement | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 2,500,000.00           | 2,500,000.00         |                     |   |
| <b>SUBTOTAL:</b>                   |  |                              |   |                                   |  |                            |                    |                    |                 | <b>37,468,390.00</b>   | <b>36,225,590.00</b> | <b>1,242,800.00</b> |   |
| <b>SHOPPING:</b>                   |  |                              |   |                                   |  |                            |                    |                    |                 |                        |                      |                     |   |
| 5020308000                         | Procurement of Drugs and Medicine                                | Various Offices and Colleges | NO  | Shopping                          | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 1,203,897.00           | 1,203,897.00         |                     |   |
| <b>SUBTOTAL:</b>                   |  |                              |   |                                   |  |                            |                    |                    |                 | <b>1,203,897.00</b>    | <b>1,203,897.00</b>  | <b>-</b>            |   |
| <b>NP-53.5 - AGENCT-TO-AGENCY:</b> |  |                              |   |                                   |  |                            |                    |                    |                 |                        |                      |                     |   |
| 5020302000                         | Procurement of Accountable Forms                                 | Various Offices and Colleges | NO  | NP-53.5 Agency-to-Agency          | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 206,950.00             | 206,950.00           |                     |   |

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|--|--|------------------------------|---|---|--|----------------------------|--------------------|--------------------|-----------------|------------------------|----------------------|----------------------|--|
|  |  |                              |   |   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award    | Contract Signing   |                 | Total                  | MCOE                 | CO                   |  |
| 5020301002   | Procurement of Office Supplies               | Various Offices and Colleges | NO  | NP-53.5 Agency-to-Agency  | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 4,065,403.00           | 4,065,403.00         |                      | Supplies not available in PS-DBM will be procured outside via shopping or small value procurement; STF and IGP Fund. |
| 5020399000   | Procurement of Other Supplies and Materials  | Various Offices and Colleges | NO  | NP-53.5 Agency-to-Agency  | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 4,168,270.00           | 4,168,270.00         |                      | Supplies not available in PS-DBM will be procured outside via shopping or small value procurement; STF and IGP Fund. |
| <b>SUBTOTAL:</b>   |  |                              |   |   |  |                            |                    |                    |                 | <b>8,440,623.00</b>    | <b>8,440,623.00</b>  | <b>-</b>             |  |
| <b>DIRECT CONTRACTING</b>  |  |                              |   |   |  |                            |                    |                    |                 |                        |                      |                      |  |
| 5020502000   | Telephone Expenses - Mobile                  | Various Offices and Colleges | NO  | Direct Contracting  | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 50,400.00              | 50,400.00            |                      |  |
| <b>SUBTOTAL:</b>   |  |                              |   |   |  |                            |                    |                    |                 | <b>50,400.00</b>       | <b>50,400.00</b>     | <b>-</b>             |  |
| <b>NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets</b> |  |                              |   |   |  |                            |                    |                    |                 |                        |                      |                      |  |
| 5020102000   | Traveling Expense Foreign                    | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement   | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 2,732,070.00           | 2,732,070.00         |                      | Intended for the foreign travelling expenses of officials and staff of various offices and colleges.                 |
|  | Traveling Expense Foreign (Student Mobility) | Various Offices and Colleges | NO  | NP-53.9 - Small Value Procurement   | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 500,000.00             | 500,000.00           |                      | Intended for the foreign travelling expenses of students relative to their studies.                                  |
| 5020309000   | Procurement of Fuel, Oil and Lubricants      | Various Offices and Colleges | NO  | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 958,800.00             | 958,800.00           |                      | Intended for the gasoline expenses of Batangas State University - Pablo Borbon Campus.                               |
| 5029907099   | Other Subscription Expenses                  | Various Offices and Colleges | NO  | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | 1st to 4th Quarter                     | 1st to 4th Quarter         | 1st to 4th Quarter | 1st to 4th Quarter | Income          | 5,015,770.00           | 5,015,770.00         |                      | Includes Video Conferencing Subscription and other online subscription.  |
| <b>SUBTOTAL:</b>   |  |                              |   |   |  |                            |                    |                    |                 | <b>9,206,640.00</b>    | <b>9,206,640.00</b>  | <b>-</b>             |  |
| <b>TOTAL OF PROCUREMENT OF GOODS:</b>  |  |                              |   |   |  |                            |                    |                    |                 | <b>91,545,940.00</b>   | <b>79,521,770.00</b> | <b>12,024,170.00</b> |  |
| <b>GRAND TOTAL:</b>  |  |                              |   |   |  |                            |                    |                    |                 | <b>91,545,940.00</b>   | <b>79,521,770.00</b> | <b>12,024,170.00</b> |  |

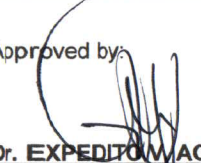
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