

**Batangas State University Annual Procurement Plan for FY 2023**  
**CENTRAL ADMINISTRATION**  
**Fund Source: MDS (GAA)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>COMPETITIVE BIDDING:</b>													
5020503000	Subscription of Internet	Various Offices and Colleges	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	10,221,090.00	10,221,090.00		
<b>SUBTOTAL:</b>										<b>10,221,090.00</b>	<b>10,221,090.00</b>		
<b>NP-53.9 - SMALL VALUE PROCUREMENT:</b>													
5020101000	Traveling Expense Local	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	650,000.00	650,000.00		Intended for the local travelling expenses of officials and staff of various offices
5020201000	Training Expense	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,013,600.00	1,013,600.00		Training / Seminars / Conferences to be attended by various offices.
5020501000	Procurement of Postage and Courier Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,000.00	2,000.00		
5021102000	Auditing Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	35,000.00	35,000.00		Intended for various expenses of COA.
5021199000	Other Professional Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	80,000.00	80,000.00		To be used for salaries and wages of part-time trainers.
5021202000	Procurement of Janitorial Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,467,900.00	1,467,900.00		To be used for salaries / wages of Job Orders providing Janitorial Services.
5021299000	Other General Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	12,285,500.00	12,285,500.00		To be used for salaries / wages of Job Orders and others.
5021304002	Repairs & Maintenance - School Building	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	430,000.00	430,000.00		Intended for the repair and maintenance of various school buildings; as the need arises
5021305003	Repairs & Maintenance - ICTE	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	50,000.00	50,000.00		Intended for the repair and maintenance of various ICT equipment; as the need arises
5021304099	Repairs & Maintenance - Other Structure	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	50,000.00	50,000.00		intended fo repari and maintenance of other Structure of the university; as the need arises
5021305002	Repairs & Maintenance - Office Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	40,000.00	40,000.00		Intended for the repair and maintenance office equipment for various offices and colleges; as the need arises

5021307000	Repairs & Maintenance - Furniture and Fixtures	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	15,000.00	15,000.00		Intended for the repair and maintenance of furnitue and fixtures of various offices and colleges;as the need arises
5021399000	Repairs & Maintenance - Other PPP and Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	8,350.00	8,350.00		intended fo repair and maintenance of other PPP and Equipment of the university; as the need arises
5021305099	Repairs & Maintenance - Other Machinery and Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	85,850.00	85,850.00		Intended for the repair and maintendnace of other machinery and equipment of various offices and colleges; as the need arises
5021306001	Repairs & Maintenance - Motor Vehicle	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	852,170.00	852,170.00		Intended for the repair and maintenance of motor vehicles of Batangas State University - Central Administration; as the need arises
5021503000	Insurance Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	169,000.00	169,000.00		Insurance expenses are intended for school buildings.
5029902000	Printing and Publication Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	52,000.00	52,000.00		Intended for the printing and publication of Annual Reports.
5029903000	Representation Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	102,500.00	102,500.00		Representation expenses consist of tokens, meals and etc.
502990500	Rent - Motor Vehicles	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	28,000.00	28,000.00		
5020308000	Procurement of Medical, Dental and Laboratory Supplies	Health Services Office	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	52,000.00	52,000.00		Consists of medical, dental and laboratory supplies.
5029999099	Other Maintenance and Operating Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	5,304,500.00	5,304,500.00		
<b>SUBTOTAL:</b>										<b>22,773,370.00</b>	<b>22,773,370.00</b>		
<b>NP-53.5 - AGENCT-TO-AGENCY:</b>													
5020302000	Procurement of Accountable Forms	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	80,000.00	80,000.00		Intended for the printing of accountable forms such as Official Receipts and Checks.
5020301002	Procurement of Office Supplies	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,198,200.00	3,198,200.00		Supplies available in PS-DBM shall be procured via Agency to agency procurement. Supplies not available in PS-DBM will be procured outside via shopping or small value procurement as applicable.
5020399000	Procurement of Other Supplies and Materials	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	441,000.00	441,000.00		Supplies available in PS-DBM shall be procured via Agency to agency procurement. Supplies not available in PS-DBM will be procured outside via shopping or small value procurement as applicable.
<b>SUBTOTAL:</b>										<b>3,719,200.00</b>	<b>3,719,200.00</b>		

DIRECT CONTRACTING													
5020401000	Water Expenses	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	112,000.00	112,000.00		Water consumption and supply of drinking water in Batangas State University-Central Administration; May resort to small value procurement.
5020402000	Electricity Expenses	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	10,000,000.00	10,000,000.00		Intended for the electricity expenses of Batangas State University - Central Administration
5020502000	Telephone Expenses - Landline	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	187,000.00	187,000.00		Intended for the telephone expenses of Batangas State University - Central Administration
5020504000	Subscription of Cable, Satellite, Telegraph and Radio	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	5,000.00	5,000.00		
<b>SUBTOTAL:</b>										10,304,000.00	10,304,000.00		
NP-53.14 Direct RetailPurchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets													
5020309000	Procurement of Fuel, Oil and Lubricants	Various Offices and Colleges	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	662,390.00	662,390.00		Intended for the gasoline expenses of Batangas State University - Central Administration.
5029907099	Other Subscription Expenses	Various Offices and Colleges	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	950,000.00	950,000.00		Includes Video Conferencing Subscription and other online subscription.
<b>SUBTOTAL:</b>										1,612,390.00	1,612,390.00		
<b>GRAND TOTAL:</b>										48,630,050.00	48,630,050.00		

Prepared by:



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