

Batangas State University Annual Procurement Plan for FY 2023

Campus: Pablo Borbon

Fund Source: Program of Receipts & Expenditure (PRE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PROCUREMENT OF GOODS:													
COMPETITIVE BIDDING:													
5021203000	Procurement of Security Services	GSO - Pablo Borbon	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	15,624,830.00	15,624,830.00		The availability of security service in BatStateU Pablo Borbon is critical in the day-to-day pursuit of the business, and to assure the safety of students and employees of the University.
5020503000	Subscription of Internet	Various Offices and Colleges	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	100,000.00	100,000.00		Used to modernize the University's information and communication technology (ICT) and to develop a smart campus.
5060405003	Procurement of Information and Communication Technology Equipment	Various Offices and Colleges	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,571,500.00		2,571,500.00	May resort to small value procurement as the need arises
5020322002	Procurement of Semi-Expendable Books	Library	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,644,460.00	1,644,460.00		May resort to small value procurement as the need arises
	Subscription Expenses	Various Offices and Colleges	NO	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,365,650.00	3,365,650.00		May resort to small value procurement as the need arises
SUBTOTAL:										23,306,440.00	20,734,940.00	2,571,500.00	
NP-53.9 - SMALL VALUE PROCUREMENT:													
5020101000	Traveling Expense Local	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	708,260.00	708,260.00		Intended for the local travelling expenses of officials and staff of various offices and colleges.
5020102000	Traveling Expense Foreign	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	358,000.00	358,000.00		Intended for the foreign travelling expenses of officials and staff of various offices and colleges.
	Traveling Expense Foreign (Student Mobility)	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	500,000.00	500,000.00		Intended for the foreign travelling expenses of students relative to their studies.
5020201000	Training Expense	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	4,848,520.00	4,848,520.00		Training / Seminars / Conferences to be attended by various offices and colleges.
5020201000	Training Expense - Student Development	Various Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	740,000.00	740,000.00		Training / Seminars / Conferences to be attended by students of various colleges.

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					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021199000	Other Professional Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	83,318,860.00	83,318,860.00		To be used for salaries/wages of Part Time Lecturers and others.
5021202000	Procurement of Janitorial Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,772,300.00	3,772,300.00		To be used for salaries/wages of Job Order Workers providing Janitorial Services and others.
5021299000	Other General Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	37,105,990.00	37,105,990.00		To be used for salaries/wages of Job Orders and others.
5020501000	Procurement of Postage and Courier Services	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	39,400.00	39,400.00		
5060405002	Procurement of Office Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	224,800.00		224,800.00	
	Procurement of Other Machineries and Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,946,500.00		2,946,500.00	
	Procurement of Furniture and Fixtures	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	420,000.00		420,000.00	
	Procurement of Technical and Scientific Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,401,060.00		1,401,060.00	
	Procurement of Communication Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	525,000.00		525,000.00	
	Procurement of Computer Software	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	500,000.00		500,000.00	
	Procurement of Textbooks and Instructional Materials	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	6,800.00	6,800.00		
	Procurement of Disaster Response and Rescue Equipment	DRRM	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	600,000.00		600,000.00	
5020308000	Procurement of Medical, Dental and Laboratory Supplies	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,243,950.00	1,243,950.00		Consists of medical, dental and laboratory supplies.
5020321003	Procurement of Semi-Expendable Office Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	77,600.00	77,600.00		
5020321007	Procurement of Semi-Expendable ICT Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,607,770.00	1,607,770.00		
5020322002	Procurement of Semi-Expendable Furniture and Fixture	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,615,470.00	1,615,470.00		
	Procurement of Semi-Expendable Machinery Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	20,000.00	20,000.00		

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Semi-Expendable Medical Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	120,840.00	120,840.00		
	Procurement of Semi-Expendable Other Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,234,630.00	1,234,630.00		
	Procurement of Semi-Expendable Technical and Scientific Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	182,500.00	182,500.00		
5020321010	Procurement of Semi-Expendable Communication Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	228,500.00	228,500.00		
5021304002	Repairs & Maintenance - School Building	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	173,490.00	173,490.00		Intended for the repair and maintenance of various school building; as the need arises.
5021305003	Repairs & Maintenance - ICT Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,366,930.00	1,366,930.00		Intended for the repair and maintenance of various ict equipment; as the need arises.
5021305002	Repairs & Maintenance - Office Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	162,800.00	162,800.00		Intended for the repair and maintenance of various office equipment of various offices and colleges; as the need arises.
5021305099	Repairs & Maintenance - Other Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	203,320.00	203,320.00		Intended for the repair and maintenance of various other machinery and equipment of various offices and colleges; as the need arises.
	Repairs & Maintenance - Technical and Scientific Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	61,440.00	61,440.00		As the need arises
5021503000	Insurance Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	4,904,000.00	4,904,000.00		Insurance expenses are intended for school buildings.
5029902000	Printing and Publication Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	3,357,200.00	3,357,200.00		Intended for the printing and publications of Annual Reports.
5029903000	Representation Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	349,000.00	349,000.00		
502990500	Rent - Equipment	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	200,750.00	200,750.00		
	Rent - Building & Structures	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,000,000.00	1,000,000.00		
5029999099	Other Maintenance and Operating Expenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	8,101,410.00	8,101,410.00		

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					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Membership Dues and Contributions to Organizations	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	289,500.00	289,500.00		
	Taxes, Duties and Licenses	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	569,000.00	569,000.00		
	Research Council Projects	Research	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,910,600.00	2,910,600.00		
	Extension Projects	Extension	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,829,790.00	2,829,790.00		
	Mandatory Reserved Fund/Reserved Fund	Various Offices and Colleges	NO	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	50,505,560.00	50,505,560.00		As the need arises
SUBTOTAL:										221,331,540.00	214,714,180.00	6,617,360.00	
SHOPPING:													
5020308000	Procurement of Drugs and Medicine	Various Offices and Colleges	NO	Shopping	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	1,156,170.00	1,156,170.00		
SUBTOTAL:										1,156,170.00	1,156,170.00	-	
NP-53.5 - AGENCT-TO-AGENCY:													
5020302000	Procurement of Accountable Forms	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	120,000.00	120,000.00		
5020301002	Procurement of Office Supplies	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	2,884,770.00	2,884,770.00		Supplies not available in PS-DBM will be procured outside via shopping or small value procurement; STF and IGP Fund.
5020399000	Procurement of Other Supplies and Materials	Various Offices and Colleges	NO	NP-53.5 Agency-to-Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	4,113,370.00	4,113,370.00		Supplies not available in PS-DBM will be procured outside via shopping or small value procurement; STF and IGP Fund.
SUBTOTAL:										7,118,140.00	7,118,140.00	-	
DIRECT CONTRACTING													
5020401000	Water Expenses	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	258,570.00	258,570.00		Water consumption and supply of drinking water in Batangas State University - Pablo Borbon Campus; May resort to small value procurement.

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5020402000	Electricity Expenses	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	24,865,480.00	24,865,480.00		Intended for the electricity expenses of Batangas State University - Pablo Borbon Campus
5020502000	Telephone Expenses - Landline	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	800.00	800.00		Intended for the telephone expenses of Batangas State University - Pablo Borbon Campus
5020502000	Telephone Expenses - Mobile	Various Offices and Colleges	NO	Direct Contracting	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	114,600.00	114,600.00		
SUBTOTAL:										25,239,450.00	25,239,450.00	-	
NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets)													
5020309000	Procurement of Fuel, Oil and Lubricants	Various Offices and Colleges	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	Income	647,200.00	647,200.00		Intended for the gasoline expenses of Batangas State University - Pablo Borbon Campus.
SUBTOTAL:										647,200.00	647,200.00	-	
TOTAL OF PROCUREMENT OF GOODS:										278,798,940.00	269,610,080.00	9,188,860.00	
GRAND TOTAL:										278,798,940.00	269,610,080.00	9,188,860.00	

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