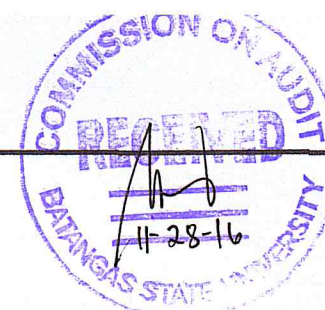


**Annex 3-Report on Ageing of Cash Advance
Schedule of Advances to Officers & Employees
As of November 15, 2016**



Agency Name: **BATANGAS STATE UNIVERSITY**
Agency Code: **A-4989**

Book Title:
Account Title: **Advances to Officers and Employees, Advances for Payroll
Advances to Special Disbursing Officer & Advances for Operating Expenses**
Account Code: **1990104000, 1990102000, 1990103000 & 1990101000**

Name	Particulars	Fund	Total Amount	Date of Check	Not yet due	Amount Due				Remarks Date of Liquidation
						Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purpose										
1. LOCAL TRAVEL										
Arnold Malaluan	Exp in attending 71st Annual Convention of the Philippine Institute of Certified Public Accountant at Davao City on November 24-26, 2016	F101	10,000.00	9/21/16	10,000.00					
Monette Soquiat	Exp in attending 71st Annual Convention of the Philippine Institute of Certified Public Accountant at Davao City on November 24-26, 2016	F101	13,700.00	9/21/16	13,700.00					
Neil Mame	Exp in attending CHED General Education Training for Trainors on Oct 9-28, 2016	F101	3,500.00	10/18/16		3,500.00				
Mark Emmanuel Magsino	Exp in attending Nat'l Training Workshop on the Conduct of Research for Arts & Culture at Manila on Oct 19-21, 2016	F101	10,000.00	10/18/16		10,000.00				
King Alberto Saballo	Exp in attending Nat'l Training Workshop on the Conduct of Research for Arts & Culture at Manila on Oct 19-21, 2016	F101	8,234.00	10/18/16		8,234.00				
Jojo Conti	Exp in attending Nat'l Training Workshop on the Conduct of Research for Arts & Culture at Manila on Oct 19-21, 2016	F101	10,000.00	10/18/16		10,000.00				
Romeo C De Castro	Exp in attending 41st IIEE Annual Nat'l Convention at SMX Convention, Pasay City-Nov 23 - 26, 2016	F101	5,150.00	10/20/16	5,150.00					
Tirso A. Ronquillo	Exp in attending to the PHIL - HECS on November 8-12, 2016	F101	9,952.00	10/21/16		9,952.00				
Elenor Reyes	Exp in attending 41st IIEE Annual Nat'l Convention at SMX Convention, Pasay City-Nov 23 - 26, 2016	F101	5,686.00	11/2/16	5,686.00					
Ma Lourdes Balansay	Exp in attending 41st IIEE Annual Nat'l Convention at SMX Convention, Pasay City-Nov 23 - 26, 2016	F101	5,150.00	11/2/16	5,150.00					
Edzel Gamab	Exp in attending 41st IIEE Annual Nat'l Convention at SMX Convention, Pasay City-Nov 23 - 26, 2016	F101	16,000.00	11/2/16	16,000.00					
Dindo Ani	Exp in attending 41st IIEE Annual Nat'l Convention at SMX Convention, Pasay City-Nov 23 - 26, 2016	F101	5,150.00	11/2/16	5,150.00					
Belinda Eborá	Exp attending the Policies and Procedures on Leave Administration Seminar at CSC, Quezon City on Nov 8-10, 2016	F101	9,610.00	11/2/16		9,610.00				
Antonio A. Gamboa	Exp in attending 34th Conference of ASEAN Federation of Eng'g Organization at Puerto Princesa, Palawan on Nov 21-24, 2016	F101	4,800.00	11/3/16	4,800.00					
Noemi Guerra	Exp in attending 41st IIEE Annual Nat'l Convention at SMX Convention, Pasay City-Nov 23 - 26, 2016	F101	5,150.00	11/3/16	5,150.00					
Mario G. Eborá	Exp in attending AGIA Internal Control System for Property & Supply Mgt Course at Kimberly Hotel, Metro Manila on Nov 22-24, 2016	F101	6,960.00	11/11/16	6,960.00					
Divina Gracia Ronquillo	Exp in attending 34th Conference of ASEAN Federation of Eng'g Organization at Puerto Princesa, Palawan on Nov 21-24, 2016	F101	12,652.76	11/11/16	12,652.76					
Total Forwarded - - -			141,694.76		90,398.76	51,296.00	-	-	-	

Total Forwarded ---			141,694.76		90,398.76	51,296.00	-	-	-
Erma B. Quinay	Exp in attending 34th Conference of ASEAN Federation of Eng'g Organization at Puerto Princesa, Palawan on Nov 21-24, 2016	F101	13,020.00	11/11/16	13,020.00				
Romeo Ramos	Exp in attending AGIA Internal Control System for Property & Supply Mgt Course at Kimberly Hotel, Metro Manila on Nov 22-24, 2016	F101	6,960.00	11/15/16	6,960.00				
Paulina Macatangay	Exp in attending 34th Conference of ASEAN Federation of Eng'g Organization at Puerto Princesa, Palawan on Nov 21-24, 2016	F101	12,652.76	11/15/16	12,652.76				
Nerissa Rodriguez	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,440.00	11/2/16		5,440.00			
Kathleen Bayungan	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,640.00	11/2/16		5,640.00			
Ma Gizelle Geñebla	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,640.00	11/2/16		5,640.00			
April Enriquez	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,640.00	11/2/16		5,640.00			
Celinne Atienza	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,440.00	11/2/16		5,440.00			
Marian Panganiban	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,440.00	11/2/16		5,440.00			
Jocelyn Banaybanay	Exp attending 1st Outcome-Based Education Int'l Conference Asia for 2016 at Tagaytay City-Nov 3-4, 2016	F164	5,640.00	11/2/16		5,640.00			
Marcelina Eva Rayos	Exp in attending the Orientation Workshop Annual Budget Execution Plans/Use Unified Reporting System in Cavite State University on Nov 8-9, 2016	F164	17,600.00	11/7/16		17,600.00			
Nicasio Antonio II	Exp in attending 42nd PICE Nat'l Convention at SMX Convention Center, Davao City on Nov 17-19, 2016	F164	4,940.00	11/11/16	4,940.00				
Erwin Cabral	Exp in attending 42nd PICE Nat'l Convention at SMX Convention Center, Davao City on Nov 17-19, 2016	F164	4,940.00	11/11/16	4,940.00				
Oliver Dimailig	Exp in attending 42nd PICE Nat'l Convention at SMX Convention Center, Davao City on Nov 17-19, 2016	F164	23,000.00	11/11/16	23,000.00				
Cristina Amor Rosales	Exp in attending 42nd PICE Nat'l Convention at SMX Convention Center, Davao City on Nov 17-19, 2016	F164	10,000.00	11/11/16	10,000.00				
Hernan A. Baluyut	Exp in attending 10th Nat'l Media Conference at Naga City, Camarines Sur on Oct 25-29, 2016	RTF	15,510.00	10/24/16		15,510.00			
Benedict Medina	Exp in attending 10th Nat'l Media Conference at Naga City, Camarines Sur on Oct 25-29, 2016	RTF	266,132.03	10/24/16		266,132.03			
Cynthia Q. Manalo	Exp in attending 10th Nat'l Media Conference at Naga City, Camarines Sur on Oct 25-29, 2016	RTF	14,163.93	10/24/16		14,163.93			
Joanalyn Estioco	Exp in attending 10th Nat'l Media Conference at Naga City, Camarines Sur on Oct 25-29, 2016	RTF	13,663.92	10/24/16		13,663.92			
Joy Fatima V. Mendoza	Exp in attending 10th Nat'l Media Conference at Naga City, Camarines Sur on Oct 25-29, 2016	RTF	15,510.00	10/24/16		15,510.00			
George P. Compasivo	2nd meeting of Confederation of Faculty Assoc at CSU on Oct 28-29, 2016	F101	4,192.00	10/27/16		4,192.00			
Larilyn Ila	IIEE 41st Annual Convention at MOA, Convention Center, Pasay City on Nov 23-26, 2016	F164	6,198.00	9/30/16	6,198.00				
Rosana Lat	IIEE 41st Annual Convention at MOA, Convention Center, Pasay City on Nov 23-26, 2016	F164	6,198.00	9/30/16	6,198.00				
Ariel M. Marave	CCNA 3-4 R&S Instructor's Training on Oct 17-28, 2016	F164	37,080.00	10/19/16		37,080.00			
Erwin F. De Castro	CCNA 3-4 R&S Instructor's Training on Oct 17-28, 2016	F164	37,080.00	10/19/16		37,080.00			
Johnrey N. Manzanal	CCNA 3-4 R&S Instructor's Training on Oct 17-28, 2016	F164	37,180.00	10/19/16		37,180.00			
Myrelle D. Soriano	MATHED's 20th Anniversary International Conference at Ateneo de Manila University on Oct 20-22, 2016	F164	6,060.00	10/18/16		6,060.00			
Christopher Vincent A. Arella	MATHED's 20th Anniversary International Conference at Ateneo de Manila University on Oct 20-22, 2016	F164	6,060.00	10/18/16		6,060.00			
Ar-jay D. Perez	Convention of Pambansang Samahan sa Sikolohiyang Pilipino (PSSP) at San Juan de Letran-Nov 17-19, 2016	F164	7,988.00	10/19/16	7,988.00				
Maria Fe M. Bagon	Nat'l Seminar on Smart Discipline Administration on Higher Education on Oct. 27-30, 2016 at Cebu City	F101	8,710.00	10/26/16		8,710.00			
Albert S. Mercado	CNAP Instructor's Training CISCO 1& 2 Routing and Switching on Oct. 17-28, 2016 at Makati City	F164	37,510.00	10/11/16		37,510.00			
Arlene M. Mendoza	SABRE training program on Nov. 8-11, 2016 at Trafalgar Bldg. H.V. Dela Cuesta St, Makati City	F164	6,830.00	10/18/16		6,830.00			
Sub Total			799,753.40		186,295.52	613,457.88	-	-	-

2. FOREIGN TRAVEL

Sub Total			-		-	-	-	-	-
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3. SPECIAL ACTIVITIES/PROJECTS

Charity Aldover	Exp in the implementation project RE: Livelihood Skills Training TLE Services Cosmetology(Manicuring and Foot Spa) on Oct 5,12,19,2016 at Libjo Lamao, Bat. City	F101	39,389.00	9/30/16		39,389.00				
Matilda Dimaano	Exp in conducting training seminar in teaching pedagogies on Sept 29-30, 2016 at BatStateU AVR Main I (Nov 9, 2016-date check received)	F101	40,255.00	9/30/16		40,255.00				
Maria Lourdes Balita	Exp in Extension Proj Documenting Gender Base Violence, Ensuring Gender Equality in Lipa-Nov 23, 2016	F101	21,885.00	11/3/16	21,885.00					
Glenda Dimaano	Exp in Extension Proj ILAW Empowering Women as Agent of Change in Community Bldg & Economic Dev't at San Juan, Malvar, Bats on November-December, 2016	F101	85,668.00	11/15/16	85,668.00					
Myrna Garcia	Exp in the implementation of extension proj "Livelihood Enhancement Through Improved Native Chicken Production for Bignay Community at Lobo, Bats on November 2015-November 2016	F164	21,636.75	10/21/15	21,636.75					
Rowena Anyayahan	Exp for adopt-a-brgy tree planting activity at Brgy. Bignay, Lobo, Bats on Aug 25-26 & Nov 9, 2016	F164	26,000.00	8/23/16		26,000.00				
Mars Panganiban	Exp in extension project Adopt a Barangay Community based nativetrees nursery establishment in Bignay, Lobo, Batangas on Sept to Oct 4, 2016 reschule until Nov 12, 2016	F164	24,000.00	9/14/16		24,000.00				
Jayson Reyes	Exp in extension project re:Disaster response and basic rescue training on Oct. 17, 2016	F164	54,647.00	9/22/16		54,647.00				
Riza Banaera	Exp in extension proj Reading Remediation: Bridging Gaps, Educating minds at Abung Elem-Oct 3-Dec 13, 2016	F164	16,842.00	9/22/16	16,842.00					
Blancaflor Arada	Exp in extension project Tech Transfer Library System for Saint Joseph College Rosario, Batangas on Sep 28, 2016 reschedule on Nov 17, 2016	F164	6,950.00	9/23/16	6,950.00					
Luzviminda Abacan	Exp in extension project re: Training Seminar for production, Personality Development on SIMAMPC at Brgy San Isidro, Rosario, Batangas on Sept. 28, 2016 reschedule October 25, 2016	F164	4,555.00	9/23/16		4,555.00				
Evelyn Red	Exp Extension Project Comprehensive literacy training and skill development of ICT Development of ICT Coordination & Staff of DEPED REGION IV-A Bats City at Main II on Oct 8, 15, 22, 29, 2016	F164	17,000.00	10/4/16		17,000.00				
Realiza Mame	Exp for the celebration of 27th National Statistic Month on Oct 25-26, 2016	F164	22,621.25	10/25/16		22,621.25				
Rizza Gonzales	Exp in Extension Proj Training Workshop on Food Safety, Proper Handling & Sanitation at Lobo, Batangas on Oct 31, 2016	F164	11,000.00	10/25/16		11,000.00				
Joeven E. Santos	Exp in Local Intramurals of Rosario Campus on Oct 26-28, 2016	F164	60,447.00	10/25/16		60,447.00				
Eva Lucero	Exp in Extension Proj Community-Based Mushroom Prod Training & Tech Adoption at Lobo, Batangas on Oct 27-28, 2016	F164	21,600.00	10/26/16		21,600.00				
Lovilet Molo	Exp in Extension Proj Voluntary Blood Letting & Donations Activity at BatStateU-Lemery on Oct 28, 2016	F164	2,800.00	10/27/16		2,800.00				
Alexander Corachea	Exp in Extension Proj Empowering Unemployed Mothers thru Livelihood Training at San Juan, Batangas on Nov 12-Dec 10, 2016	F164	39,170.00	10/27/16	39,170.00					
Cecil Dimasacat	Payment for the Institutional Fee to PASUC Culture and Arts Festival 2016 at Vigan City on Dec 5-8, 2016	F164	17,000.00	11/7/16	17,000.00					
Lara Dawn Calingasan	Exp in Extension Proj I RISE Photo Exhibit Empowering Women & Children through Knowledge at Main Campus I on Nov 15, 2016	F164	22,200.00	11/11/16	22,200.00					
Vanessah Castillo	Purchasing of mat'ls needed for the production of ref magnet to be used for the Univesity 113th Foundation	F164	45,000.00	11/11/16	45,000.00					
Ivy Fides Perez	Exp in filing of copyright, trademark & other IP Asset at Nat'l Library Office, Manila on Nov 3, 2016	F164	40,000.00	11/11/16		40,000.00				
Philip Y. Del Rosario	Exp in the 113th Foudation Anniversary Celebration (Friendship Game) on Nov 14-19, 2016	F164	28,320.00	11/15/16	28,320.00					
Lucille Evangelista	Exp in conducting Mr & Ms BatStateU 2016	F164	15,000.00	11/15/16	15,000.00					
Loida Tungao	Exp in Extension Proj Seminar on Basic Disease Prevention & Lecture series on Drug Awareness at Malvar, Batangas on Nov 2016	F164	15,400.00	11/15/16	15,400.00					
Armando Mendoza Jr	Exp in Extension Proj Dugong Alay, Biyaya ng Buhay at BatStateU Lipa on Nov 25, 2016	F164	12,250.00	11/15/16	12,250.00					
Nora Dimaano	Exp in Extension Proj Dugong Alay, Biyaya ng Buhay at BatStateU Lipa on Nov 25, 2016	F164	15,650.00	11/15/16	15,650.00					
Total Forwarded - - -			727,286.00		362,971.75	364,314.25				

Total Forwarded - - -			727,286.00		362,971.75	364,314.25	-	-	-	
Elisa Gutierrez	Exp in the ABET Accreditation visit on Nov 28-30, 2016	F164	94,000.00	11/15/16	94,000.00					
Juliet Villavicencio	Exp for the purchase of additional items for University Shop.	F163	98,975.00	10/25/16		98,975.00				
Karla-Mae Alvar	Water Sampling (Bacteriological Examination) on Nov 7, 2016	F101	2,750.00	10/21/16		2,750.00				
Joel Cornejo	Solid waste management seminar (GAD) on Nov 28, 2016	F101	6,390.00	11/14/16	6,390.00					
Florina P. Santiago	Seminar workshop for new members of the BSU-JPLPC Peer Facilitator's Society on Nov 5, 2016	F164	9,030.00	10/13/16		9,030.00				
Teejay Panganiban	Annual Wide Search for Mr. & Ms. BatstateU on November 15, 2016 at Main Campus I	F164	13,000.00	11/14/16	13,000.00					
Michael San Miguel	Foundation Anniv Celebration & Univ Wide Intramurals on Nov 14-19, 2016 at Main Campus I	F164	30,000.00	11/14/16	30,000.00					
Marife G. Galvezo	Expenses to be incurred in the Mr. & Ms. BatStateU Competition on Nov 15, 2016	F164	8,810.00	11/11/16	8,810.00					
Sub Total			990,241.00		515,171.75	475,069.25	-	-	-	

B. Advances to Regular Disbursing Officers

1. PAYROLL

Susan Datingaling-Disbursing Officer	Payment for Bonus and Cash Gift for FY 2016	F101	62,738.60	11/15/16	62,738.60					
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time Instructor for the month of October 2016	F101	38,335.25	11/15/16	38,335.25					
Susan Datingaling-Disbursing Officer	Payment for Part time Professors for the months of January & March 2016	F164	58,598.40	11/11/16		58,598.40				
Susan Datingaling-Disbursing Officer	Payment for honorarium of GS CTE for for the months of July to September 2016	F164	175,251.60	11/11/16		175,251.60				
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time trainers for the months of Aug to Oct 2016	F164	18,900.00	11/11/16		18,900.00				
Susan Datingaling-Disbursing Officer	Payment for services rendered by JO Employees for the period of Oct 16-31, 2016	F164	5,966.40	11/11/16		5,966.40				
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time Instructors for the month of September 2016	F164	47,115.00	11/15/16	47,115.00					
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time Instructors for the months of August to October 2016	F164	14,301.78	11/15/16	14,301.78					
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time Instructors for the months of August to October 2016	F164	38,993.16	11/15/16	38,993.16					
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time Instructors for the months of August to October 2016	F164	47,889.87	11/15/16	47,889.87					
Susan Datingaling-Disbursing Officer	Payment for honorarium of Part time Instructors for the months of August to October 2016	F164	73,070.61	11/15/16	73,070.61					
Susan Datingaling-Disbursing Officer	Payment for honorarium of part time Instructor of NSTP-October 2016	RTF	59,730.18	11/15/16	59,730.18					
Sub Total			640,890.85		382,174.45	258,716.40	-	-	-	

2. SEMINAR/CONFERENCE

Sub Total			-		-	-	-	-	-	

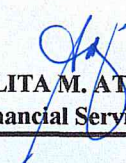
3. EXPENSES

Susan Datingaling-Disbursing Officer	Payment for Student Assistant Allowance for the month of Aug & Sep 2016	F164	102,580.00	10/26/16		102,580.00				
Susan Datingaling-Disbursing Officer	Payment for Book Allowance & stipend of University Pres Scholars for 1st Sem AY 2016-2017	F164	24,000.00	11/11/16		24,000.00				
Susan Datingaling-Disbursing Officer	Exp in participating the Division Sports Competition 2016 on Oct 24-28 at Batangas City	F164	81,600.00	11/15/16	81,600.00					
Susan Datingaling-Disbursing Officer	Exp in participating the Division Sports Competition 2016 (3 day Training Oct 19-21, 2016)	F164	66,720.00	11/15/16	66,720.00					
Susan Datingaling-Disbursing Officer	Exp in conducting Mr & Ms BatStateU 2016 on Nov 15, 2016	F164	122,500.00	11/15/16	122,500.00					
Susan Datingaling-Disbursing Officer	Exp in University Wide Intramurals-Sports Competition of Balayan Campus on Nov 15-18, 2016	F164	62,938.00	11/15/16	62,938.00					
Mary Grace P. Salitamos	Student Assistants (Oct)	F164	4,039.20	10/13/16		4,039.20				
Sub Total			464,377.20		333,758.00	130,619.20	-	-	-	

4. OTHERS

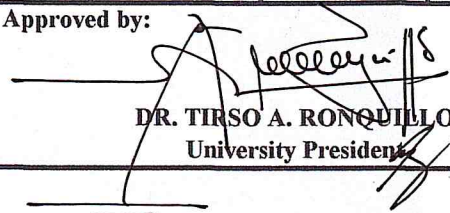
Susan Datingaling-Disbursing Officer	Payment for Book Allowance & stipend of Malampaya Scholars for 1st Sem AY 2016-2017	F164	400,000.00	11/15/16	400,000.00					
Susan Datingaling-Disbursing Officer	Refund for the books	F163	11,470.00	11/2/16		11,470.00				
Susan Datingaling-Disbursing Officer	Return of advance & deposit	F163	21,897.00	11/11/16		21,897.00				
Mary Grace P. Salitamos	Monthly Allowance ESGPPA (Oct)	F164	10,500.00	10/19/16		10,500.00				
Sub Total			443,867.00		400,000.00	43,867.00	-	-	-	
GRAND TOTAL			3,339,129.45		1,817,399.72	1,521,729.73	-	-	-	

Certified Correct:


LOLITA M. ATIENZA
 Director for Financial Services/Accountant III

gcd112216

Approved by:


DR. TIRSO A. RONQUILLO
 University President

Verified by:

RHODORA P. PACIO
 State Auditor IV