## HUMAN RESOURCE MANAGEMENT OFFICE

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following positions:

1. One (1) Science Research Assistant - SG 11 (Under Job Order Status; To be assigned at GIS Applications Development Center, BatStateU - Central)

Education: Bachelor's degree in engineering, computer sciences, or any related

field.

**Experience:** No experience needed

**Expertise:** Proficiency in ArcGIS and other GIS – related software; Computer literate;

knowledge of MS Word, Excel and PowerPoint, statistical analysis.

**Salary Grade 11** – (162.80/hour)

## **Duties and Responsibilities:**

- Perform fieldwork activities including liaising with various government officials or representatives and corporate representatives.
- Build and maintain GIS databases.
- Utilize GIS software to analyze spatial and non-spatial information.
- Create maps for projects and study.
- Collaborate with other team members and stakeholders.
- Perform job related miscellaneous duties that may be assigned.

Qualified applicants may send their application letter addressed to the University President, Dr. Tirso A. Ronquillo, thru Atty. Noel Alberto S. Omandap, Assistant Director of HRMO, together with your updated resume, transcript of records and other credentials at recruitment.central@g.batstate-u.edu.ph with the subject ATTN: Application for Science Research Assistant at HUGIS. Submission of application is only from June 29, 2021 to July 08, 2021.

The above positions are for immediate hiring. Terms and condition of employment will be discussed during interview. For additional information you may also call 980-0385 local 1104.