### PURCHASE ORDER

**Name of Procuring Entity:** BATAAN STATE UNIVERSITY  
**Supplier:** Zurbano Publishing & Printing Corp.  
**Address:** 1417 Vito Cruz Ext., Sta. Cruz, Malabon City  
**E-mail Address:** zurbano-publishing@yahoo.com  
**Telefax No.:** (02) 898-3874; (02) 898-3417  
**TIN:** 219-201-079-000  
**P.O. No.:** 15-08-985  
**Date:** August 20, 2015  
**Mode of Procurement:** Public Bidding

**PLEASE FURNISH THIS OFFICE THE FOLLOWING ARTICLES SUBJECT TO THE TERMS AND CONDITIONS CONTAINED HERIN:**

<table>
<thead>
<tr>
<th>STOCK No.</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
<th>QTY.</th>
<th>UNIT COST</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>The Lathe Tabloid - Lot 1</td>
<td>14000</td>
<td>14.50</td>
<td>203,000.00</td>
</tr>
</tbody>
</table>

**SPECIFICATIONS**

- Printer must have a minimum work experience of 5 years in printing magazines, tabloid, newsletters, journal and books as evidenced by submitting samples of previous works.
- Quantity: 14,000 copies
- Size: 12" x 18"
- Pages: 24 Pages
- Stock: Newsprint (Class A)
- Process: Four-color offset press, computer-to-plate system
- Colors: Full Color Separation
- Binding: Perfect binding
- Others: With final layout, design and conceptualization.

**Complimentary Copies**

- Quantity: 300 copies
- Stock: CSS No. 80

**Schedule of Layout:**

- Maximum of 5 working days
- Agreed upon after the bidding process.
- Printer artist must be willing to do overtime during the layouting and conceptualization process.

**Delivery:**

- Delivery will be 15 working days upon approval of digital proof.
- The printer will be responsible for delivering the editions in all Batangas campuses.

**Miscellaneous:**

- Should there be a need for early copies of any of the editions, the printer will be required to print minimum of five (5) digital copies of the edition.

**Total Amount in Words:** Two Hundred Three Thousand Pesos Only

**Php:** 203,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-twentieth (1/20) of one (1) percent for every day of delay shall be imposed.

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**Signatures:**

- **Authorizing Official:**
- **Director for Finance/Accountant III:**

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**A.O.B.S. No.:** R-15-02-23  
**Amount:** Php 6,017,500  
**Fund Source:** RTF - Publication Fee

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Page 1 of 1 P.O. # 15-08-985