Office of the
Bids and Awards Committee

July 31, 2015

DR. TIRSO A. RONQUILLO
President
This University

Dear Sir:

Respectfully submitting for your approval the Resolution of the BAC for the project "Procurement of Medicine" specifically recommending the award of the project to Seamed Pharma resolved at the BAC Office, Ground Floor ITE Building, Main Campus I on May 18, 2015.

Respectfully yours,

DR. JESSIE A. MONTALBO
BAC Chairman

Approved:

Approved as per Board Resolution No. 152, S. 2015
of BatStateU Board of Regents

DR. TIRSO A. RONQUILLO
University President
BAC Resolution No. 027, series of 2015

Resolution Declaring SCR and
Recommending Approval for the project
"Procurement of Medicines"

WHEREAS, as an additional service being catered to the students and employees, the Batangas State University-Health Services request for the purchase of medicines which are needed in their day to day operation;

WHEREAS, the proposal was approved by the University President on February 12, 2015.

WHEREAS, the Bids and Awards Committee (BAC) prepared the Project Procurement Management Plan (PPMP) and submitted it together with (a) project proposal; (b) line budget item and its corresponding specifications; and (c) Certificate of Availability of Funds to the Office of the Board Secretary for approval by the Committee on Finance;

WHEREAS, the aforesaid PPMP was approved by the abovementioned committee during its Meeting on 10 March 2015 at Conference Room, International Affairs Office, Batangas State University, Batangas City and was further approved by the BatStateU Board of Regents (BOR) during its 45th Regular Meeting on 19 March 2015 at CHED Conference Room, HEDC Building, UP Diliman Quezon City;

WHEREAS, by virtue of the BOR’s approval, the BAC advertised the Invitation to Bid for, together with its Bidding Documents, the project "Procurement of Medicines", with an Approved Budget for the Contract (ABC) of Eight Hundred Eighty Four Thousand Three Hundred Eighty Two Pesos (PhP 884,382.00), on the PhilGEPS website, University website and on conspicuous places in the University’s premises from 30 March 2015 until 24 April 2015, thus giving all interested bidders the opportunity to view and study the project requirements and specification;

WHEREAS, in response to said advertisement, four (4) bidders appeared in the PhilGEPS Document Request List, however, only one (1) of them purchased the bidding documents, to wit: Seamed Pharma;

WHEREAS, on 06 April 2015, a notice of pre-bid conference was issued to the members of the BAC; to enhance the transparency of the bidding process, the BAC invited in writing observers from the Commission on Audit, Philippine Chamber of Commerce and Industry and Non-government organization, however, none of the invited observers were able to attend the actual pre-bid conference;

WHEREAS, on 10 April 2015, the pre-bid conference was conducted by the BAC which was attended by only one (1) prospective bidder who purchased the bidding documents. The bidders were given the opportunity to make clarifications on the bidding documents and were informed on the University’s competitive bidding process, technical and schedule of requirements of the project;

WHEREAS, on 22 April 2015, a notice of bid opening was issued to the members of the BAC, and to enhance the transparency of the bidding process, the BAC invited in writing observers from the Commission on Audit, Philippine Chamber of Commerce and Industry and Non-government organization;

WHEREAS, on 24 April 2015, the bid opening, presided by the BAC Chairman, was conducted and witnessed by members of the BAC, the BAC Secretariat, and representatives of the bidders participating in the project;
WHEREAS, Only one (1) bidder submitted their bid and passed the preliminary examination, to wit:

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Read Amount (Php)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seammed Pharma</td>
<td>880,230.00</td>
</tr>
</tbody>
</table>

WHEREAS, during the bid opening, the BAC also conducted a detailed evaluation of bid using non-discretionary criteria. After considering the completeness of bid, computational errors and omissions, and application of Value Added Tax (VAT), the evaluation resulted to the following:

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Calculated Amount (P)</th>
<th>% Variance from ABC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seammed Pharma</td>
<td>880,230.00</td>
<td>0.47</td>
</tr>
</tbody>
</table>

WHEREAS, 28 April 2015, based on (a) the documents submitted by the assigned Technical Working Group (TWG) for the project; (b) verification and validation of the Single Calculated Bid’s (SCB’s) stated competence and experience; and (c) checking made on the performance of the SCB in its on-going government and private contracts, the bidder Seammed Pharma was found to be complying and declared as a responsive bid;

WHEREAS, 30 April 2015, BAC notified Seammed Pharma that it has been declared as the Single Calculated Bid (SCB) and was required to submit within three (3) calendar days the post qualification requirements, such as (1) Tax Clearance; (2) Latest Income and Business Tax Returns; and (3) Certificate of PhilGEPS Registration;

WHEREAS, on 2 May 2015, Seammed Pharma submitted the abovementioned post qualification documents;

WHEREAS, through further examination of the documentary evidence of the bidder’s submitted qualifications pursuant to Instructions to Bidders (ITB) Clauses 12 and 13, as well as ITB Clause 29.2 and through the recommendations of the TWG, the BAC unanimously rated Seammed Pharma "passed" and complying with all the criteria for post qualification;

NOW, THEREFORE, in view of the foregoing premises, WE, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED the following:

a) To declare Seammed Pharma as the Bidder with the Single Calculated and Responsive Bid for the project Procurement of Medicines; and

b) To recommend for approval by the Chairman and Members of the BatStateU Board of Regents the award of the project to Seammed Pharma;
RESOLVED, at the BAC Office, Ground Floor, ITE Building, Main Campus I, this 18th day of May, 2015.

Approved for Recommendation to the Board of Regents of BarStateU through the University President:

Dr. Jessie A. Montalbo
BAC Chairman

Engr. Rogelio A. Antenor
Vice Chairman

Dr. Leonila V. Antonio
BAC Member

Engr. Farico M. Dalangin
BAC Member

Dr. Leilda F. Marfil-Manalo
VEnd User

Atty. Edgard E. Valdez
BAC Member

Ms. Gloria M. Casao
TWG

Attested by:

Mr. Marcelo, Agustin
BAC Secretary