Resolution Declaring SCRAB and Recommending Approval for the project “Supply and Installation of LED TV for CABEIHIM”

WHEREAS, the Dean of CABEIHIM requested for the purchase of LED TVs as instructional materials to be utilized to provide quality education to the students;

WHEREAS, the request was approved by the University President;

WHEREAS, the Bids and Awards Committee (BAC) prepared the Project Procurement Management Plan (PPMP) and submitted it together with: (a) project proposal; (b) line budget item and its corresponding specifications; and (c) Certificate of Availability of Funds to the Office of the Board Secretary for approval by the Committee on Finance;

WHEREAS, the aforesaid Project Procurement Management Plan (PPMP) was approved by the aforesaid committee during its Meeting on June 25, 2015 at Conference Room, International Affairs Office, Batangas State University, Batangas City and was further approved by the BatStateU Board of Regents (BOR) during its 46th Regular Meeting at Max’s Restaurant, Quezon City Circle Branch, Quezon City;

WHEREAS, by virtue of the BOR’s approval, the BAC advertised the Invitation to Bid for, together with its Bidding Documents, the project “Procurement of LED TV for College of Accountancy, Business, Economics and Hospitality Management (CABEIHIM)” with an Approved Budget for the Contract (ABC) of One Million One Hundred Pesos Only ( Php 1,100,000.00), in newspapers of general nationwide circulation, on the PhilGEPS website, University website and on conspicuous places in the University’s premises from September 14, 2015 until October 6, 2015, thus giving all interested bidders the opportunity to view and study the project requirements and specification;

WHEREAS, in response to said advertisement, six (6) bidders appeared in the PhilGEPS Document Request List, however, only two (2) of them purchased the bidding documents, to wit: (a) AVID Sales Corp.; and (b) Unison Systems, Inc.;

WHEREAS, on September 17, 2015, a Supplemental Bid Bulletin No. 1 was issued to amend Statement No. 5 in Section I – Invitation to Bid, and Section III - Bid Sheets, ITB Clauses 9.1, of the Bidding Documents;

WHEREAS, on September 18, 2015, a notice of pre-bid conference was issued to the members of the BAC and to enhance the transparency of the process, the BAC invited in writing observers from Commission on Audit, Philippine Chamber of Commerce and Non-government organizations, however, none of the invited observers were able to attend the actual pre-bid conference;

WHEREAS, on September 21, 2015, the pre-bid conference was conducted by the BAC which was attended by two (2) prospective bidders who purchased the bidding documents. The bidders were given the opportunity to make clarifications on the bidding documents and were informed on the University’s competitive bidding process, technical and schedule of requirements of the project;

WHEREAS, on the same date, a Supplemental Bid Bulletin No. 2 is issued to amend Section - II - Bid Data Sheets, ITB Clauses 10.1, Section VI - Schedule of Requirements and Section VII - Technical Specifications;

WHEREAS, on September 30, 2015, a notice of bid opening was issued to the members of the BAC and to enhance the transparency of the process, the BAC invited in writing observers from Commission on Audit, Philippine Institute of Civil Engineers and Non-government organizations;
WHEREAS, on October 6, 2015, the bid opening presided by the BAC Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat, and representative of the bidder participating in the project. One (1) bidder submitted the bid and passed the preliminary examination, to wit:

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Read Amount (₱)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>AVID Sales Corporation</td>
<td>914,320.00</td>
<td>PASSED</td>
</tr>
</tbody>
</table>

WHEREAS, on October 6, 2015, a notice of bid evaluation was issued to the members of the BAC and to enhance the transparency of the process, the BAC invited in writing observers from Commission on Audit, Philippine Institute of Civil Engineers and Non-government organizations;

WHEREAS, on October 8, 2015, the detailed evaluation using non-discretionary criteria presided by the BAC Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat. After considering the completeness of bid, computational errors and omissions, and application of Value Added Tax (VAT), the evaluation resulted to the following:

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Calculated Amount (₱)</th>
<th>% Variance from ABC</th>
</tr>
</thead>
<tbody>
<tr>
<td>AVID Sales Corporation</td>
<td>914,320.00</td>
<td>16.88%</td>
</tr>
</tbody>
</table>

WHEREAS, on the same day, based on the evaluation submitted by the technical working group (TWG) for the project (a) verification and validation of bid’s stated competence and experience; and (d) checking the performance of the single SCR in its on-going government and private contracts, the bidder AVID Sales Corporation was found complying and declared as responsive bid;

WHEREAS, the BAC notified AVID Sales Corporation as the lowest calculated and responsive bid and was required to submit within three (3) calendar days the post qualification requirements, such as (1) Tax Clearance; (2) Latest Income and Business Tax Returns; and (3) Certificate of PhilGEPs Registration;

WHEREAS, AVID Sales Corporation submitted the abovementioned post qualification documents on the same day;

WHEREAS, through further examination of the documentary evidence of the bidder’s submitted qualifications pursuant to Instructions to Bidders (ITB) Clauses 12 and 13, as well as ITB Clause 29.2 and through the recommendations of the TWG, the BAC unanimously rated Avid Sales Corporation, "passed" and complying with all the criteria for post qualification;

NOW, THEREFORE, in view of the foregoing premises, WE, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED the following:

a) To declare the bid of AVID Sales Corporation as the Single Calculated Responsive Bid for the project Supply & Installation of LED TV for College of Accountancy, Business, Economics and Hospitality;

b) To recommend for approval of Finance Committee of the BatStateU Board of Regents the award of the project to AVID Sales Corporation.
RESOLVED, at the BAC Office, Ground Floor, ITE Building, Main Campus I, this 9th day of October 2015.

Approved for Recommendation to the Finance Committee of BatStateU Board of Regents:

Atty. Edgardo E. Valdez  
BAC Chairman  

Engr. Rogelio A. Antenor  
Vice Chairman  

Engr. Antonio A. Camboa  
BAC Member  

Dr. Elissa B. Diaz  
End User  

Dr. Jessie A. Montalbo  
BAC Member  

Engr. Enrico M. Dalangin  
BAC Member  

Engr. Jovelle R. Santos  
TWG  

Attested by:  
Mr. Marcelo L. Agustin  
BAC Secretariat