March 24, 2015

DR. TIRSO A. RONQUILLO
President
This University

Dear Sir:

Respectfully submitting for your approval the Resolution of the BAC for the project "Procurement of CNC Training Machine for BatStateU JPLPC Campus, Malvar, Batangas" specifically recommending the award of the project to Hytec Power, Inc. resolved at the BAC Office, Ground Floor, ITE Building, Main Campus I on February 23, 2015.

Respectfully yours,

DR. JESSIE A. MONTALBO
BAC Chairman

Approved:
Approved as per Board Resolution No. 079, S. 2015 of the BatStateU Board of Regents:

DR. TIRSO A. RONQUILLO
University President
BAC Resolution Declaring SCR and
Recommending Approval for the project
"Procurement of CNC Training Machine"
for BatStateU JPLPC Campus, Malvar, Batangas

WHEREAS, the Associate Dean of the College of Engineering and Computing Sciences of BatStateU JPLPC Campus requested for the procurement of 5-in1 CNC Training Machine for Mechatronics Laboratory which was recommended for approval by the Campus Executive Director, VP for Academic Affairs, VP for Finance and Resource Generation and VP for Administration and External Affairs and approved by the University President;

WHEREAS, the Bids and Awards Committee prepared the Project Procurement Management Plan (PPMP) and submitted it together with the Approved Letter of Request, Approved Technical Specifications, Schedule of Requirements and Approved Obligation Request / Certificate of Availability of Funds to the Office of the Board Secretary for approval by the Committee on Finance;

WHEREAS, the Project Procurement Management Plan (PPMP) has been approved by the Committee on Finance of the BatStateU Board of Regents during its Meeting on November 19, 2014 at Conference Room, International Affairs Office, Batangas State University, Batangas City;

WHEREAS, the PPMP has been approved by the BatStateU Board of Regents during its 44th Regular Meeting done on December 18, 2014;

WHEREAS, the Bids and Awards Committee advertised the Invitation to Bid for the project “Procurement of CNC Training Machine for BatStateU JPLPC Campus, Malvar, Batangas”, on the PhilGEPS Website, University Website and in conspicuous place at the premises of the Batangas State University from January 12, 2015 until February 4, 2015 with an Approved Budget for the Contract (ABC) of Eight Hundred Fifty Thousand Pesos (Php 850,000.00);

WHEREAS, on the same date, the Bidding Documents for the project was posted in PhilGEPS and in the university website giving all interested bidder the opportunity to view and study the project requirements and specification;

WHEREAS, in response to said advertisement, ten (10) bidders appeared in the PhilGEPS Document Request List, but only one (1) of them purchased the bidding documents, to wit: Hytec Power, Inc.;

WHEREAS, on January 15, 2015, a Supplemental Bid Bulletin No. 1 was issued informing the bidders that the pre bid conference scheduled on January 19, 2015 will be postponed due to the attendance of some BAC Members to other official business of the University;

WHEREAS, on January 21, 2015, a Supplemental Bid Bulletin No. 2 was issued to amend Item Nos. 5 and 6 in Section I – Invitation to Bid, ITB Clauses 9.1, 21 and 24.1 in Section III- Bid Data Sheets of the Bidding Documents (Schedule of Pre Bid Conference and Bid Opening);

WHEREAS, on January 27, 2015, a notice of pre-bid conference was issued to the members of the BAC and to enhance the transparency of the bidding process, the BAC invited in writing observers from COA, Philippine Chamber of Commerce and Industry and Non-government organization;
WHEREAS, on January 30, 2015, a pre-bid conference attended by one (1) prospective bidder who purchased bidding documents was conducted to make clarification on any part of the bidding documents, give information on how Batangas State University BAC conduct competitive bidding process and address bidder’s questions on technical and schedule of requirements of the project. None of the invited observers were able to attend the pre-bid conference;

WHEREAS, on February 3, 2015, a Supplemental Bid Bulletin No. 3 was issued to amend the schedule of submission and opening of bids and the delivery schedule in Section VI making it 60 calendar days instead of 45 days;

WHEREAS, on February 10, 2015, a notice of bid opening was issued to the members of the BAC and to enhance the transparency of the bidding process, the BAC invited in writing observers from COA, Philippine Chamber of Commerce and Industry and Non-government organization;

WHEREAS, on February 13, 2015, the bid opening presided by the BAC Vice Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat, and representatives of the bidder participating in the project. None of the invited observers were able to attend the bid opening;

WHEREAS, one (1) bidder submitted their bid and passed the preliminary examination;

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Read Amount (Php)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYTEC POWER, INC.</td>
<td>800,000.00</td>
<td>PASSED</td>
</tr>
</tbody>
</table>

WHEREAS, on the same day, the BAC conducted a detailed evaluation of Hytec Power, Inc. using non-discretionary criteria considering completeness of their bid, computational errors and omissions, and application of Value Added Tax (VAT) that resulted to the following;

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Calculated Amount (£)</th>
<th>% Variance from ABC</th>
</tr>
</thead>
<tbody>
<tr>
<td>HYTEC POWER, INC.</td>
<td>800,000.00</td>
<td>5.88</td>
</tr>
</tbody>
</table>

WHEREAS, on February 16, 2015, on the documents submitted by the TWG, after verification and validation of the SCB stated competence and experience, as well as checking the performance of the SCB in its on-going government and private contracts, the bidder, Hytec Power, Inc. was found to be complying and declared as responsive bid;

WHEREAS, on February 17, 2015, the BAC notified Hytec Power, Inc. informing them that they have been declared as the Single Calculated Bid (SCB) and is required to submit within three (3) calendar days the post qualification requirements, such as 1) Tax Clearance; 2) Latest Income and Business Tax Returns; and 3) Certificate of PhilGEPS Registration;

WHEREAS, on February 20, 2015 Hytec Power, Inc. submitted the post qualification documents;

WHEREAS, further examination of the documentary evidence of the bidder’s qualifications submitted pursuant to ITB Clauses 12 and 13, as well as ITB Clause 29.2 and with the recommendations of the TWG, BAC unanimously rated Hytec Power, Inc. "passed" and complying with all the criteria for post qualification;
NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED, based on the foregoing findings:

a) To declare Hytec Power, Inc. as the Bidder with the Single Calculated and Responsive Bid for the project Procurement of CNC Training Machine for BatStateU JPLPC Campus, Malvar, Batangas, and;

b) To recommend for approval by the Chairman and Members of the BatStateU Board of Regents the award of the project to Hytec Power, Inc.

RESOLVED, at the BAC Office, Ground Floor, ITE Building, Main Campus I, this 23rd day of February, 2015

Approved for Recommendation to the Board of Regents of BatStateU through the University President:

Dr. Jesse A. Montalbo
BAC Chairman

Engr. Regnels A. Antenor
Vice Chairman

Atty. Edgardo F. Valdez
BAC Member

Dr. Leonila V. Antonio
BAC Member

Engr. Enrico M. Dalangin
BAC Member

Dr. Expedite V. Acorda
End User

Engr. Rosana C. Lat
TWG

Attested by:

Mr. Marcelo S. Agustin
BAC Secretary