BAC Resolution No. 052, series of 2015

Resolution Declaring SCRIB and Recommending Approval for the project
"Procurement of IT Equipment & Peripherals For Main & Extension Campuses"

WHEREAS, cognizant to the University's commitment to develop productive citizens by providing the highest standard of instructions and to provide efficient & effective services to its clientele and various offices/colleges requested for the purchase of various IT Equipment and peripherals;

WHEREAS, the request was approved by the University President;

WHEREAS, the Bids and Awards Committee (BAC) prepared the Project Procurement Management Plan (PPMP) and submitted it together with: (a) Project proposal; (b) line item budget and its corresponding specifications; and (c) Certificate of Availability of Funds to the Office of the Board Secretary for approval by the Committee on Finance;

WHEREAS, the aforesaid Project Procurement Management Plan (PPMP) was approved by the abovementioned committee during its Meeting on June 25, 2015 at Conference Room, International Affairs Office, Batangas State University, Batangas City and was further approved by the BatStateU Board of Regents (BOR) during its 46th Regular Meeting at Man's Restaurant, Quezon City Circle Branch, Quezon City;

WHEREAS, by virtue of the BOR's approval, the BAC advertised the Invitation to Bid for, together with its Bidding Documents, the project "Procurement of IT Equipment and Peripherals For BatStateU Main & Extension Campuses" with an Approved Budget for the Contract (ABC) of Four Million Six Hundred Seventy Nine Thousand Six Hundred Twenty Pesos Only (Php 4,679,620.00), in newspaper of general nationwide circulation, on the PhilGEPS website, University website and on conspicuous places in the University's premises from August 11, 2015 until August 31, 2015, thus giving all interested bidders the opportunity to view and study the project requirements and specifications;

WHEREAS, in response to said advertisement, sixteen (16) bidders appeared in the PhilGEPS Document Request List, however, only two (2) of them purchased the bidding documents, to wit: (a) InfoBahn Communication, Inc. and (b) Masangkay Computer Center;

WHEREAS, on August 14, 2015, a notice of pre-bid conference was issued to the members of the BAC and to enhance the transparency of the process, the BAC invited in writing observers from Commission on Audit, Philippine Chamber of Commerce and Non-government organizations, however, none of the invited observers were able to attend the actual pre-bid conference;

WHEREAS, on August 17, 2015, a Supplemental Bid Bulletin 1, was issued for the purpose of changing the schedule bid opening;

WHEREAS, on August 18, 2015, the pre-bid conference was conducted by the BAC which was attended by two (2) prospective bidders who purchased the bidding documents. The bidders were given the opportunity to make clarifications on the bidding documents and were informed on the University's competitive bidding process, technical and schedule of requirements of the project;

WHEREAS, on August 20, 2015, a Supplemental Bid Bulletin 2 is issued to amend Items No. 19 & 21 in Section VI- Schedule of Requirements, Items No. 19 and 21 Conformity with Schedule of Requirements and Technical Specifications of the Bidding Documents;

WHEREAS, on August 28, 2015, a notice of bid opening was issued to the members of the BAC and to enhance the transparency of the process, the BAC invited in writing observers from Commission on Audit, Philippine Institute of Civil Engineers and Non-government organizations;

WHEREAS, on September 1, 2015, the bid opening presided by the BAC Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat, and representative of the bidder
participating in the project. One (1) bidder submitted the bid and passed the preliminary examination, to wit

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Read Amount (₱)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masangkay Computer Center</td>
<td>4,389,837.00</td>
<td>PASSED</td>
</tr>
</tbody>
</table>

WHEREAS, on September 2, 2015, a notice of bid evaluation was issued to the members of the BAC and to enhance the transparency of the process, the BAC invited in writing observers from Commission on Audit, Philippine Institute of Civil Engineers and Non-government organizations;

WHEREAS, on September 4, 2015, the detailed evaluation using non-discretionary criteria prescribed by the BAC Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat. After considering the completeness of bid, computational errors and omissions, and application of Value Added Tax (VAT), the evaluation resulted to the following;

<table>
<thead>
<tr>
<th>Bidder Identification/Name</th>
<th>Bid as Calculated Amount (₱)</th>
<th>% Variance from ABC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masangkay Computer Center</td>
<td>4,389,837.00</td>
<td>6.19%</td>
</tr>
</tbody>
</table>

WHEREAS, on September 29, 2015, based on the evaluation submitted by the technical working group (TWG) for the project (a) verification and validation of bid's stated competence and experience; and (d) checking the performance of the single SCR in its on-going government and private contracts, the bidder Masangkay computer Center was found complying and declared as responsive bid;

WHEREAS, on the same date, September 29, 2015, the BAC notified Masangkay Computer Center as the lowest calculated and responsive bid and was required to submit within three (3) calendar days the post qualification requirements, such as (1) Tax Clearance; (2) Latest Income and Business Tax Returns; and (3) Certificate of PhilGEPS Registration;

WHEREAS, on October 1, 2015, Masangkay Computer Center submitted the abovementioned post qualification documents;

WHEREAS, through further examination of the documentary evidence of the bidder's submitted qualifications pursuant to Instructions to Bidders (ITB) Clauses 12 and 13, as well as ITB Clause 29.2 and through the recommendations of the TWG, the BAC unanimously rated Masangkay Computer Center, "passed" and complying with all the criteria for post qualification;

NOW, THEREFORE, in view of the foregoing premises, WE, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED the following:

a) To declare the bid of Masangkay Computer Center as the Single Calculated Responsive Bid for the project: Procurement of IT Equipment and Peripherals for BatStateU Main & Extension Campuses;

b) To recommend for approval of Finance Committee of the BatStateU Board of Regents the award of the project to Masangkay Computer Center.

RESOLVED, at the BAC Office, Ground Floor, ITE Building, Main Campus I, this 2nd day of October 2015.

Approved for Recommendation to the Finance Committee of BatStateU Board of Regents:

Atty. Edgardo E. Valdez
BAC Chairman
Engr. Rogelio A. Antenor  
Vice-Chairman

Engr. Antonio A. Gamboa  
BAC Member

Engr. Alex L. Magbog  
End User

Dr. Jessie A. Montalbo  
BAC Member

Engr. Enrico M. Dalangin  
BAC Member

Engr. Jocelito K. Santos  
TWO

Attested by:

Mr. Marcelo I. Agustin  
BAC Secretarial