BAC Resolution No. 062 series of 2015
Resolution Declaring SCR and
Recommending Approval for the project
"Procurement for the Printing of Yearbook"

WHEREAS, as the part of the income generating project of the university to support its
trepreneurial activities, the procurement for the printing of the student’s yearbook is proposed.
The availment of the students will be on voluntary basis pursuant to CHED Memorandum Order No.
4 series of 2005;

WHEREAS, the request was approved by the University President;

WHEREAS, the Bids and Awards Committee (BAC) prepared the Project Procurement Management
Plan (PPMP) and submitted it together with: (a) project proposal; (b) line budget item and its
corresponding specifications; and (c) Certificate of Availability of Funds to the Office of the Board
Secretary for approval by the Committee on Finance;

WHEREAS, the aforesaid Project Procurement Management Plan (PPMP) was approved by the
abovementioned committee during its Meeting on March 10, 2015 at Conference Room,
International Affairs Office, Batangas State University, Batangas City and was further approved by
the BatStateU Board of Regents (BOR) during its 45th Regular Meeting at CHED Conference Room,
HEDC Building, UP Diliman Quezon City;

WHEREAS, by virtue of the BOR’s approval, the BAC advertised the Invitation to Bid for, together
with its Bidding Documents, the project "Procurement for the Printing of Yearbook" in
newspaper of general nationwide circulation, on the PhilGEPS website, University website and on
conspicuous places in the University’s premises from April 22, 2015 until May 11, 2015, thus giving
all interested bidders the opportunity to view and study the project requirements and specification
with an Approved Budget for the Contract (ABC) of Three Million One Hundred Eighty Thousand
Eight Hundred Pesos (PhP 3,180,800.00) which was divided into the following sublots:

<table>
<thead>
<tr>
<th>Lot Number</th>
<th>Lot Description</th>
<th>Lot Amount in (PhP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 1</td>
<td>AY 2010 – 2011</td>
<td>313,600.00</td>
</tr>
<tr>
<td>Lot 2</td>
<td>AY 2011 – 2012</td>
<td>486,500.00</td>
</tr>
<tr>
<td>Lot 3</td>
<td>AY 2012 – 2013</td>
<td>1,228,500.00</td>
</tr>
<tr>
<td>Lot 4</td>
<td>AY 2013 – 2014</td>
<td>1,152,200.00</td>
</tr>
</tbody>
</table>

WHEREAS, in response to said advertisement, fifteen (15) bidders appeared in the PhilGEPS
Document Request List, however, only nine (9) of them purchased the bidding documents, to wit:
(a) Erasbook Publishing Inc. (b) El Guapo Printing Press (c) Elson Publishing (d) Zurbano
Publishing (e) Landmarx Copy Center (f) Belo Printing Services (g) Jad Star Printing; (h) Mexico
Printing Company; (i) AMAR Graphic Center;

WHEREAS, on April 25, 2015, a notice of pre-bid conference was issued to the members of the BAC
and to enhance the transparency of the process, the BAC invited in writing observers from
Commission on Audit, Philippine Chamber of Commerce and Non-government organizations,
however, none of the invited observers were able to attend the actual pre-bid conference;

WHEREAS, on April 29, 2015, the pre-bid conference was conducted by the BAC which was
attended by two (2) prospective bidders who purchased the bidding documents. The bidders were
given the opportunity to make clarifications on the bidding documents and were informed on the
University’s competitive bidding process, technical and schedule of requirements of the project;

WHEREAS, on May 7, 2015, a notice of bid opening was issued to the members of the BAC and to
enhance the transparency of the process, the BAC invited in writing observers from Commission on
Audit, Philippine Institute of Civil Engineers and Non-government organizations:
WHEREAS, on May 11, 2015, the bid opening presided by the BAC Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat, and representative of the bidder participating in the project. Four (4) bidders submitted the bid and passed the preliminary examination, to wit:

<table>
<thead>
<tr>
<th>Lot</th>
<th>Bidder Identification/Name</th>
<th>Bid as Read Amount ($)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 1</td>
<td>Elshon Publishing</td>
<td>248,998.40</td>
<td>PASSED</td>
</tr>
<tr>
<td>Lot 2</td>
<td>Elshon Publishing</td>
<td>395,997.10</td>
<td>PASSED</td>
</tr>
<tr>
<td>Lot 3</td>
<td>Elshon Publishing</td>
<td></td>
<td>FAILED</td>
</tr>
<tr>
<td></td>
<td>Zurbano Publishing</td>
<td></td>
<td>FAILED</td>
</tr>
<tr>
<td></td>
<td>AMAR Graphic Center</td>
<td>633,555.00</td>
<td>PASSED</td>
</tr>
<tr>
<td>Lot 4</td>
<td>Elshon Publishing</td>
<td></td>
<td>FAILED</td>
</tr>
<tr>
<td></td>
<td>AMAR Graphic Center</td>
<td>588,017.04</td>
<td>PASSED</td>
</tr>
<tr>
<td></td>
<td>JAD Star Printing</td>
<td></td>
<td>FAILED</td>
</tr>
</tbody>
</table>

WHEREAS, after the bid opening, the detailed evaluation using non-discretionary criteria presided by the BAC Chairman was conducted and witnessed by members of the BAC, the BAC Secretariat. After considering the completeness of bid, computational errors and omissions, and application of Value Added Tax (VAT), the evaluation resulted to the following:

<table>
<thead>
<tr>
<th>Lot</th>
<th>Bidder Identification/Name</th>
<th>Bid as Calculated Amount ($)</th>
<th>% Variance from ABC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 1</td>
<td>Elshon Publishing</td>
<td>248,998.40</td>
<td>20.6%</td>
</tr>
<tr>
<td>Lot 2</td>
<td>Elshon Publishing</td>
<td>395,997.10</td>
<td>18.60%</td>
</tr>
<tr>
<td>Lot 3</td>
<td>AMAR Graphic Center</td>
<td>633,555.00</td>
<td>48.42%</td>
</tr>
<tr>
<td>Lot 4</td>
<td>AMAR Graphic Center</td>
<td>588,017.04</td>
<td>48.97%</td>
</tr>
</tbody>
</table>

WHEREAS, on October 8, 2015, based on the evaluation submitted by the technical working group (TWG) for the project (a) verification and validation of bid's stated competence and experience; and (d) checking the performance of the SCR in its on-going government and private contracts, the bidders, Elshon Publishing & Amar Graphics Publishing, were found complying and declared as responsive bids;

WHEREAS, on the same date, October 8, 2015, the BAC notified Elshon Publishing & Amar Graphic Center as the single calculated responsive bids and were required to submit within three (3) calendar days the post qualification requirements, such as (1) Tax Clearance; (2) Latest Income and Business Tax Returns; and (3) Certificate of PhilGEPS Registration;

WHEREAS, on October 9, 2015, Elshon Publishing & Amar Graphics Publishing submitted the abovementioned post qualification documents;

WHEREAS, through further examination of the documentary evidence of the bidder's submitted qualifications pursuant to Instructions to Bidders (ITB) Clauses 12 and 13, as well as ITB Clause 29.2 and through the recommendations of the TWG, the BAC unanimously rated Elshon Publishing & Amar Graphics, "passed" and complying with all the criteria for post qualification;
NOW, THEREFORE, in view of the foregoing premises, WE, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED the following:

a) To declare Ehsan Publishing as the bidder with the Single Calculated Responsive Bid for Lots 1 & 2 for the project: Procurement for the Printing of Yearbook;

b) To declare Amar Graphic Center as the bidder with the Single Calculated Responsive Bid for Lots 3 & 4 for the project: Procurement for the Printing of Yearbook;

c) To recommend for approval of the Finance Committee of BatStateU Board of Regents the award of Lots 1 & 2 to EHSAN Publishing, and;

d) To recommend for approval of the Finance Committee of BatStateU Board of Regents the award of Lots 3 & 4 to AMAR Graphic Center.

RESOLVED, at the BAC Office, Ground Floor, ITE Building, Main Campus I, this 9th day of October 2015.

Approved for Recommendation to the Finance Committee of BatStateU Board of Regents:

Atty. Edgard F. Valdez  
BAC Chairman

Engr. Rogelio A. Antenor  
Vice Chairman

Engr. Antonio A. Cambea  
BAC Member

Atty. Luzviminda C. Rosales  
End User

Dr. Jessie A. Montalbo  
BAC Member

Engr. Enrico M. Dolangan  
BAC Member

Asst. Prof. Inesia P. Sadiangcolor  
EWG

Attested by:

Mr. Marcelo L. Agustín  
BAC Secretariat