



Reference No.: BatStateU-FO-PMO-01

Effectivity Date: January 3, 2017

Revision No.: 00

PROJECT MANAGEMENT OFFICE

Title: PROJECT INSPECTION REPORT AND CORRECTIVE ACTION REQUEST

Project Data

Project Owner	:	_____
Project Implementing Office	:	_____
Project Type	:	_____
Project Name	:	_____
Project Location	:	_____
Constructor's Name	:	_____
Date of Evaluation	:	_____

Inspection Report

Prepared by: _____ Date: _____
 PMO - Inspectorate Committee

Non-Conformance Findings (to be submitted by Inspector/Evaluator):

Standard Plan
 Sub-Item Code: Location / Detail

CORRECTIVE ACTION REQUEST (CAR)

Proposed Corrective Action Required from Contractor Not Later than _____ Date

Checked and Verified:	Received by:
_____	_____
NAME	Position / Name & Signature
Director, Project Management	

Date

Date