



Reference No.: BatStateU-FO-IQA-04

Effectivity Date: January 3, 2017

Revision No.: 00

AUDITOR'S PERFORMANCE EVALUATION**Date:****Name of Auditor:****Audit Date:****Process/Area Audited:****Criteria****E****VS****S****NS****F**

5

4

3

2

1

Remarks**I. PERSONAL BEHAVIOR:**

a. Ethical

b. Open-minded

c. Diplomatic

d. Observant

e. Perceptive

f. Versatile

g. Tenacious

h. Decisive

i. Self-reliant

j. Open to improvement

k. Culturally sensitive

l. Acting with fortitude

m. Collaborative

II. KNOWLEDGE AND SKILLS:

a. Ability to conduct an audit according to in-house procedures.

b. Ability to apply the relevant parts of the required Manual and related procedures.

c. Ability to operate effectively within the organization's culture and organizational and reporting structure.

AVERAGE RATING:

Recommendations:

Evaluated by:

NAME
Lead Auditor

Date:

Average Rating Legend:

4.50 – 5.00 - Excellent (E)

3.50 – 4.49 - Very Satisfactory (VS)

2.50 – 3.49 - Satisfactory (S)

1.50 – 2.49 - Not Satisfactory (NS)

1.00 – 1.49 - Failed (F)