



**Testing and Admission Office (TAO)**  
**PRE-ELEMENTARY and ELEMENTARY APPLICANTS**

**NURSERY**

**PRE-ELEMENTARY**  
 (Pls. indicate) Kinder \_\_\_\_\_

**ELEMENTARY**  
 (Pls. indicate) Grade \_\_\_\_\_

Staple a recent 1"x1" photograph taken within the last six months in this box.  
 Be sure to sign the photograph at the back.  
 Scanned, Digitally-imaged, photocopied pictures;  
 NOT ACCEPTED

**APPLICANT'S INFORMATION**

**1. APPLICANT'S NAME**

LAST NAME	
FIRST NAME	
MIDDLE NAME	

**2. SEX:**  Male  Female     **3. CITIZENSHIP:**  Filipino  Foreign, specify \_\_\_\_\_  Dual

**4. AGE:** \_\_\_\_\_ **5. DATE OF BIRTH:** (yy-mm-dd) \_\_\_\_\_ **6. PLACE OF BIRTH:** \_\_\_\_\_

**7. COMPLETE PERMANENT ADDRESS:** \_\_\_\_\_

**8. TEL. NO.:** \_\_\_\_\_ **9. MOBILE NO.:** \_\_\_\_\_ **10. E-MAIL ADD.:** \_\_\_\_\_

**11. PRESENT SCHOOL:** \_\_\_\_\_

**12. SOCIO-ECONOMIC DATA:** List down the names of all the members of your family, starting with your parents, followed by your brothers and sisters from the eldest to the youngest including yourself. Write down mother's maiden name.

Name of Family Member	Relationship to Applicant	Age	Civil Status	Highest Educational Attainment	Present Occupation	Employer/School	Annual Gross Income
<b>GRAND TOTAL:</b>							

I hereby certify that all the information in this application for admission test is complete and accurate. I am aware that giving false information will make me ineligible for admission. If admitted, I am sure to abide by the policies, rules and regulation of BATANGAS STATE UNIVERSITY.

\_\_\_\_\_                      \_\_\_\_\_  
 PARENT'S SIGNATURE                      DATE

*NOTE: Credentials filed in support to this application for admission test become the property of BatStateU and will not be returned to the applicant.*

This is to certify that \_\_\_\_\_ is a Grade \_\_\_\_\_ pupil of this school and is known to be a person of good moral character.

This is to further certify that the applicant obtained 83% and above in Mathematics, Science, English and Filipino in Grade \_\_\_\_\_. Attached is a certified photocopy of Form-138 (report card).

SUBJECTS	FINAL GRADE
Mathematics	
Science	
English	
Filipino	
<b>AVERAGE</b>	

The foregoing report and record are complete and correct.  
 Affixed here is the school dry seal  
 The school has no dry seal  
 The school dry seal here: \_\_\_\_\_

\_\_\_\_\_  
 Principal's printed name and signature                      Date

DO NOT WRITE BELOW THIS LINE

OFFICIAL RECEIPT NO.:	DATE:	DATE OF FILING:
DATE OF TEST:	TIME:	BATCH:
ROOM:		
AUTHORIZED TAO REPRESENTATIVE:		

**Republic of the Philippines**  
**BATANGAS STATE UNIVERSITY**  
**Batangas City**  
*Testing and Admission Office (TAO)*

**ADMISSION REQUIREMENTS FOR NEW STUDENTS AND TRANSFEREES**

<b>A. Application</b>	
<b>Δ Requirements</b>	
<b>For all Applicants:</b>	
<ul style="list-style-type: none"> <li>▪ Application Form (Pre-elementary and Elementary, Grade 7 and College)</li> <li>▪ Two (2) recent copies of “2x2” ID Picture with applicant’s signature at the back</li> <li>▪ Non-refundable testing fee of P250.00</li> </ul>	
<b>Additional for Specific Applicants:</b>	
<ul style="list-style-type: none"> <li>• <b>Pre-Elementary and Elementary Applicants</b> <ul style="list-style-type: none"> <li>▪ Original and Photocopy of NSO-authenticated Birth Certificate</li> <li>▪ Certification of grades in Math, Science, English and Filipino having a final grade of 83% and above in their previous grade level signed by the school Principal/Registrar (For Transferees)</li> </ul> </li> <li>• <b>Grade 7 Applicants</b> <ul style="list-style-type: none"> <li>▪ Certified true copy and photocopy of report card in previous grade level</li> <li>▪ Average grade of 80% and above in Math, Science, English and Filipino in the previous grade level</li> </ul> </li> <li>• <b>College Applicants</b> <ul style="list-style-type: none"> <li>▪ Certified true copy of final grades in Math, Science, English and Filipino from 1<sup>st</sup> to 3<sup>rd</sup>yr high school or original and photocopy of Report Card if graduated from high school</li> <li>▪ Certified true copy of grades in Math, Science and English having an average grade of 80 % and above from 1<sup>st</sup>yr to 3<sup>rd</sup>yr high school signed by the principal/registrar or original and photocopy of report card if graduated from high school. (Engineering Applicants)</li> <li>▪ English Proficiency Testing Fee of P100.00</li> </ul> </li> <li>• <b>Transferees</b> <ul style="list-style-type: none"> <li>▪ Transferee/Shifter Evaluation Form</li> <li>▪ Transcript of Record or Certification of Grades signed by the University or College Registrar</li> <li>▪ Honorable Dismissal</li> <li>▪ Certification of Good Moral Character</li> </ul> </li> </ul>	
<b>↓Steps</b>	
<ol style="list-style-type: none"> <li>1. Go to the <b>Testing &amp; Admission Office</b> and secure the corresponding forms needed.</li> <li>2. Gather all the requirements stated above and submit them with the filled-up application form to the TAO.</li> <li>3. Go to the Cashier’s Office to pay the non-refundable testing fee of P250.00.</li> <li>4. After submission of requirements, applicant will be given a test permit and will be scheduled for the Entrance Examination.</li> </ol>	
<b>B. Entrance Examination</b>	
<b>↓Requirements</b>	<b>Notes:</b>
<ul style="list-style-type: none"> <li>▪ Test Permit</li> <li>▪ Receipt of Testing Fee</li> <li>▪ Ballpen</li> <li>▪ 2 Pencils</li> <li>▪ Eraser</li> </ul>	<ol style="list-style-type: none"> <li>1. Failure to submit admission requirements is a ground for disqualification of taking the test.</li> <li>2. Calculators are not allowed during the examination.</li> <li>3. Late comers will not be entertained and to be rescheduled at the Testing and Admission Office.</li> </ol>
<b>↓Steps</b>	
<ol style="list-style-type: none"> <li>1. On the scheduled day of examination, proceed to the assigned room and have your test permit checked.</li> <li>2. Sign the attendance sheet.</li> <li>3. Listen to test instruction.</li> <li>4. Answer test questions.</li> <li>5. After about 10 days, applicants may secure the test results.</li> </ol>	
<b>C. Test Results</b>	
<b>↓Requirements</b>	
<ul style="list-style-type: none"> <li>▪ Test Permit</li> </ul>	
<b>↓Steps</b>	
<ol style="list-style-type: none"> <li>1. Proceed to the Testing and Admission Office to check for your name is on the list of qualifiers.</li> </ol>	
For Passers:	
<ol style="list-style-type: none"> <li>2. Claim your Notice of Passing at the Testing and Admission Office</li> <li>3. Applicants may already pay the reservation fee of P1000.00 at the Cashier’s Office</li> </ol>	
<b>D. Admission</b>	
<b>↓Requirements</b>	
<ul style="list-style-type: none"> <li>▪ <b>Notice of Passing</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Receipt of Reservation Fee</b></li> </ul>
<b>↓Steps</b>	
<ol style="list-style-type: none"> <li>1. Upon payment of reservation fee, present your Notice of Passing and receipt of Reservation fee to claim your Admission Slip at the Testing and Admission Office.</li> <li>2. Proceed to the scheduled date of enrolment. Welcome to <b>Batangas State University!</b></li> </ol>	



Reference No.: BatStateU-FO-TAO-03-A

Effectivity Date: January 3, 2017

Revision No.: 00

**ADMISSION TEST PERMIT (Pre-Elementary & Elementary Applicants)**

<i>Last, First, Middle</i> Name:
Present School:
School Address:

Staple a recent 2" x 2" photograph taken within the last six months in this box. Be sure to sign the photograph at the back. Scanned, digitally-imaged, photocopied picture **NOT ACCEPTED**

ELEMENTARY

PRE-ELEMENTARY

NURSERY

(Pls. indicate) Grade: \_\_\_\_\_

(Pls. indicate) Kinder: \_\_\_\_\_

**TO BE FILLED UP BY THE TESTING AND ADMISSION OFFICE (TAO) REPRESENTATIVE**

**Official Receipt No.:** \_\_\_\_\_ **OR Date:** \_\_\_\_\_ **Date Filed:** \_\_\_\_\_

**Date of Test:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Batch:** \_\_\_\_\_ **Room:** \_\_\_\_\_

*NOTE: Failure to submit admission test requirements is a ground for disqualification from taking the test.*

\_\_\_\_\_  
*Authorized Signatory*